



**FREDERICK-FIRESTONE
FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR
MEETING
8426 KOSMERL PLACE, FREDERICK
COLORADO 80504**



**MINUTES
March 10, 2025**

The regular meeting of the Board of Directors of the Frederick-Firestone Fire Protection District was called to order by Chairperson Maselbas at 7:00 p.m.

ROLL CALL

Directors Present:

Kathryn Maselbas, President/Chairperson
David Stout, Vice President
Greg Houston, Treasurer
Robert Freeman, Secretary
Pete Ditmon, Assistant Secretary

Also present:

Jeremy A. Young, Fire Chief
Summer Campos, Public Relations Director
Dawnn Short, Frederick resident

APPROVAL OF AGENDA

Vice President Stout moved to approve the Agenda for the March 10, 2025, meeting as presented. Secretary Freeman seconded the motion. The motion passed unanimously.

PUBLIC COMMENT

No public comment.

ATTORNEY'S REPORT

Fire Chief Young presented the attorneys' report for March 2025, which was included in the Board packet. Attorneys Ross and Powell assisted with the Technical Rescue IGA and the Educational Partners Agreement with Aims Community College for the use of its Public Safety Training Center, and both items are on the agenda under New Business. Attorney Woodward continues to assist with the Station 6 land conveyance with Brookfield Development. Attorneys Powell and Ferguson continue to help the District and Designated Election Official Sue Blair with the District's May election for director seats and sales tax initiative. Chief

Young provided the Board with a legislative update from the attorneys' report and from Colorado State Fire Chiefs (CSFC) that could directly affect the District.

There were no questions from the Board.

EXECUTIVE SUITE AND INTERGOVERNMENTAL – FIRE CHIEF:

- **Fire Chief – Executive Summary**

- As an E-Board member, Fire Chief Young is actively involved with CSFC, which is currently focused on the 2025 Colorado Legislative Session. Multiple meetings, emails, and phone calls per day are happening during this Legislative Session. Legislative topics presently being monitored, supported, or opposed can be found in Ireland Stapleton's Legislative Tracker. Chief Young provided the Board of Directors with an in-depth analysis of some proposed bills.
- Training Captain Bret Joseph was promoted to Division Chief of Training based on his performance and placement in the 2025 Division Chief of Training promotional process. After monitoring Mr. Joseph's performance over the last few years and his performance in the promotional process, Chief Staff is thrilled to reward him for his efforts and vision for the District's training division. A promotional ceremony for Division Chief Joseph and his family will be scheduled shortly.
- Attended the Congressional Fire Service Institute conference in Washington, D.C., on February 11-14. Chief Young met with seven of the ten legislators for the State of Colorado on Capitol Hill. There were eight representatives from the Colorado Fire Service who tackled the federal, state, and local initiatives for fire and life safety codes, firefighter equipment, and training funding, support for the United States Fire Administration and the National Fire Academy and advocating for fire sprinkler initiatives in residential and high-rise buildings.
- Chief Staff is honored to report that the District is only the second fire department in Colorado to have achieved Gold Helmet Status with the National Firefighter Registry (NFR) for Cancer. This registry is an invaluable resource for fighting firefighter cancer. The NFR focuses on research, prevention, and resilience of firefighter-related cancers. Chief Staff is honored to receive this recognition, and unfortunately, cancer has impacted the District family significantly over the last few years.
- The District's organizational chart has been updated to reflect the current promotion of the Division Chief of Training. The three shift captains primarily focus on shift training and incident safety, have been moved from under the Battalion Chiefs to the Division Chief of Training. This provides a more balanced span of control, allows the Training Division to remain more focused on training and safety components within the District, and allows all the divisions to have more team members directly working within the training division.
- The District's Designated Election Official received five self-nomination forms for the two seats available for the May 2025 Board of directors' election. Vice-President Stout is termed limited and could not run, and President Maselbas's first term is up for reelection. All potential Board

candidates have been asked to provide a biography and picture for the upcoming election. The District will host these on the website and utilize social media to direct community members to read up and learn about the Board candidates. The following community members submitted self-nomination forms: Kathryn Maselbas, Edward Weimer, Dawnn Short, Jeff Jurgena, and Jim Fox.

- **Intergovernmental & Community Relations**

Fire Chief Young engaged in the following activities:

- Presented to the Town of Frederick Board of Trustees and Mayor on February 26th. A presentation of the factual summary of the upcoming sales tax initiative, accreditation, annual reports, and call statistics from 2024.
- Assisted North Metro Fire Rescue District with their fire chief selection process. Chief Young participated in their external relationship panel alongside three other outside agencies to assist the North Metro Board in their new fire chief selection process.
- Met with Mountain View Fire Protection District's (MVFPD) Board President to discuss building future relationships between the two agencies at the executive staff and board of directors level to enhance and improve customer service where services may overlap. Chief Young will sit on the external interview panel in the selection process for MVFPD's new fire chief.
- Hosted the Town of Frederick's Business Roundtable, representing approximately thirty businesses. The Town and District provided updates on current and future projects, tours of the renovated administrative building, and the new fire station number five in the Wyndham Hill subdivision.
- Fire Chief Young attended and participated in board meetings, events, and conferences in February and March. The District's internal meetings are not included.
 - Weld County Communications Advisory Board/E-911 Authority meeting.
 - Weld County Fire Chiefs E-Board meeting.
 - North Area Fire Chief's meeting.
 - Denver Metro Fire Chief's meeting.
 - International Association of Fire Chiefs (IAFC) Missouri Valley Division (MVD).
 - Congressional Fire Service Institute in Washington D.C.
 - Colorado State Fire Chiefs monthly board meeting and weekly legislative updates.
 - Special District Association legislative update meetings.
 - IAFC Executive Fire Officer Section (EFO) monthly board meeting.
 - Colorado State Fire Chiefs – Fire Leadership Challenge Planning Meeting
 - NFA-IAFC Executive Fire Officer National Symposium Meetings
 - Leadership Mentoring Sessions with two (2) officers and five (5) acting officers within the District assisting with emergency services leadership.
 - One mentoring session with one (1) external chief officer.

PLANNING SECTION REPORT – ASSISTANT CHIEF OF PLANNING

- **Capital Facilities**

- Maintenance and Training Facility. Fire Chief Young and Assistant Chief Iacino are actively coordinating with the District's architectural firm (Allred & Associates), civil engineering, and Weld County to ensure they are ready for building permits, requests for qualifications, and proposals in case the project moves forward in the third quarter of 2025. Assistant Chiefs Prunk and Iacino reviewed the 95% plan set and will coordinate with Allred and Associates to finalize the 100% complete plan set. Assistant Chief Iacino is also working with United Power to ensure the District is not affected by the long lead times for power transformers. The design phase is in full swing, with the deadline for the complete design and permit submittals set for May 2025.
- The one-year warranty walk with Mark Young Construction (MYC) was completed within the administrative building. It has been one year this April since the staff moved back into the building. A list of items was provided to MYC for compliance and repair before the one-year warranty expires. Staff and T-Bare Roofing, the contractor that replaced the roof of the administrative building one year ago, also reviewed the roof. No issues or concerns were noted.

- **Community Development**

- The District is currently working on eighty-two (82) commercial projects, including thirty (30) commercial projects in Firestone, fifty-one (51) projects in Frederick, and one (1) in Weld County. We currently do not have any pending annexations.
- Residential development includes twenty-nine (29) residential projects with an additional 13,270 family dwelling units planned for construction within the District: 6,753 in the Town of Frederick and 6,517 in the Town of Firestone.
- The District is tracking fire and life safety inspection records for the District's 460 commercial buildings, 836 businesses, and 599 fire and life-safety protection systems.

- **New Permits Issued in February 2025:**

- The District issued fourteen (14) permits in February 2025, which is one (1) permit behind the permits issued in February 2024.

- **Fire Investigations – February 2025:**

- Two (2) structure fires.

OPERATIONS SECTION REPORT - ASSISTANT CHIEF OF OPERATIONS

• 2025 Project Updates

- Assistant Chief Prunk continues working with neighboring Weld County fire agencies to develop interoperability and regional emergency response plans. This will be a long-term and ongoing project with many regional collaborative partners.
- Operations Section staff assisted with the Division Chief of Training assessment process on February 23. HR Manager Docheff presented preliminary information to Chief Young for a Fire Chief interview and final promotional decisions.
- Battalion Chief Edwards, Fleet Manager Fennel, and Assistant Chief Prunk traveled to Spartan Motors in Charlotte, Michigan, to perform a chassis inspection for the seventy-five-foot quint (ladder truck) project. The inspection went very well, and after a few corrections, the chassis will travel to Smeal Fire Apparatus for body and aerial installation. The project is scheduled to be completed around the first part of May 2025.
- The Rescue Pumper project is currently in the mid-body build phase. Staff will travel at the end of March for inspection, and the completion schedule is late May 2025.
- The District management staff is working on annual employee appraisals.

• Training Summary – February 2025

- Total Fire & Rescue Training Hours: 1674.56 Hours
- Total Emergency Medical Training Hours: 414 Hours

• Overview of Training Events for February 2025

- Multiple members renewed state and National EMS certifications.
- One member obtained Fire Officer-I certification.
- One Member obtained Driver/Operator Utility certification.
- Three recruit members passed the mid-term test and completed their recruit task book.
- One EMT started the Field Instruction Program.
- Two members renewed Blue Card Incident Commander certification.
- Two members obtained Ice Rescue Technician certification.
- A and C Shift each have Aims College Paramedic students completing internships.
- Six members completed the online portion of the Blue Card Incident Command certification.

FINANCE SECTION REPORT – FINANCE DIRECTOR

• **Accounting & Financial**

○ **January Banking**

- 2-12-2025 – Checking augmentation - \$250,000 from 8003 to FIB 7035
- 2-20-2025 – Checking augmentation - \$250,000 from 8003 to FIB 7035
- 2-26-2025 – Checking augmentation - \$400,000 from 8003 to FIB 7035

• **2025 – YTD Budget Summary**

- The February 2025 Weld County property tax revenue distribution has not yet been received and is not included in the executive summary below.

Executive Summary - Budget vs. Actual - YTD

GENERAL FUND

From January 1, 2025, through February 6, 2025

Revenues	Budgeted	Received YTD	Remaining Budgeted	Percent Received
<i>TOTAL:</i>	<i>\$18,158,601</i>	<i>\$710,964</i>	<i>\$17,447,637</i>	<i>3.9%</i>

Expenditures	Budgeted	YTD	Remaining Budgeted	Percent Expended & Committed
<i>TOTAL:</i>	<i>\$26,362,652</i>	<i>\$3,524,706</i>	<i>\$22,837,946</i>	<i>13.4%</i>

17.5%
Fiscal Year
Expired

• **EMS Billing and Collections Summary**

<i>Disposition Destination Hospital</i>	<i>Runs</i>	<i>Percent</i>	<i>Month</i>
Refusals / Call Offs	45	26.32%	Jan-25
GOOD SAMARITAN	11	6.43%	Jan-25
LONGMONT UNITED HOSPITAL	2	1.17%	Jan-25
LONGS PEAK HOSPITAL	93	54.39%	Jan-25
MEDICAL CENTER OF THE ROCKIES	1	0.58%	Jan-25
NORTH COLORADO MEDICAL CENTER	2	1.17%	Jan-25
ST. ANTHONY NORTH HEALTH CAMPUS	10	5.85%	Jan-25
CHILDRENS HOSPITAL NORTH CAMPUS	7	4.09%	Jan-25

Total EMS Calls: 171
Billable Runs: 126

Note: Billing information is not included in the foregoing information due to the merger between Billing Bridge (old ambulance billing service) receivables and EMSMC (new ambulance billing service) and a coincidental issue with uploading February EMS transport data from Elite. EMSMC has indicated this will likely be the case for another month, possibly two.

• **Miscellaneous Financial Information**

- Wildfire Deployment information is displayed below, showing the 2024-2025 wildfires in which the District participated. The amount column shows the amounts still owed to the District. This information is essential as it significantly offsets the District’s overtime expense line item.

Wildfire Deployment & Recompense Matrix
 As of 3-6-2025

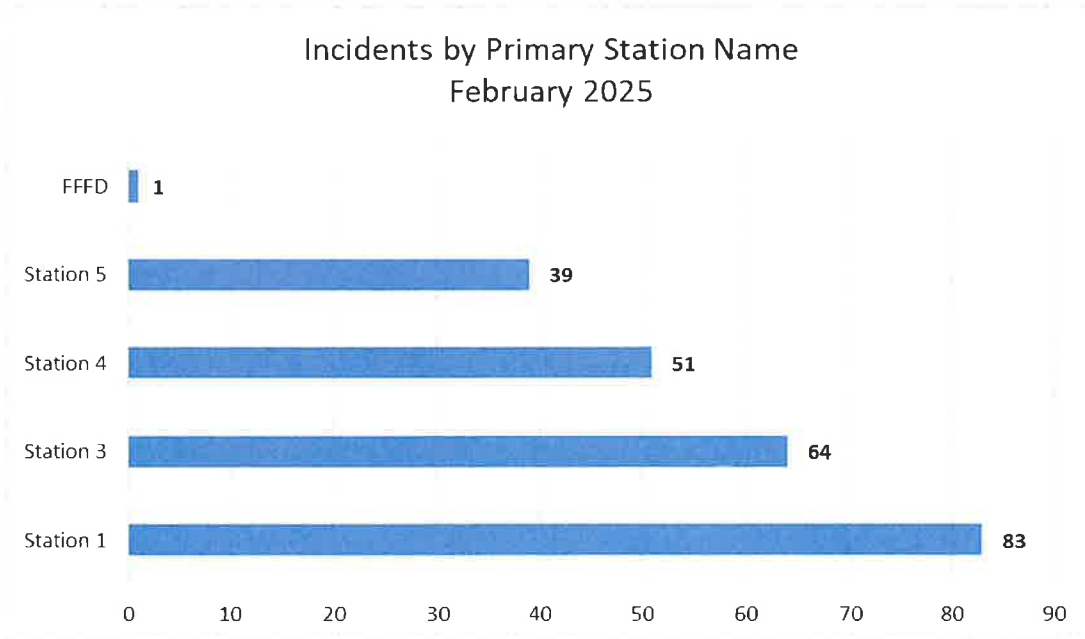
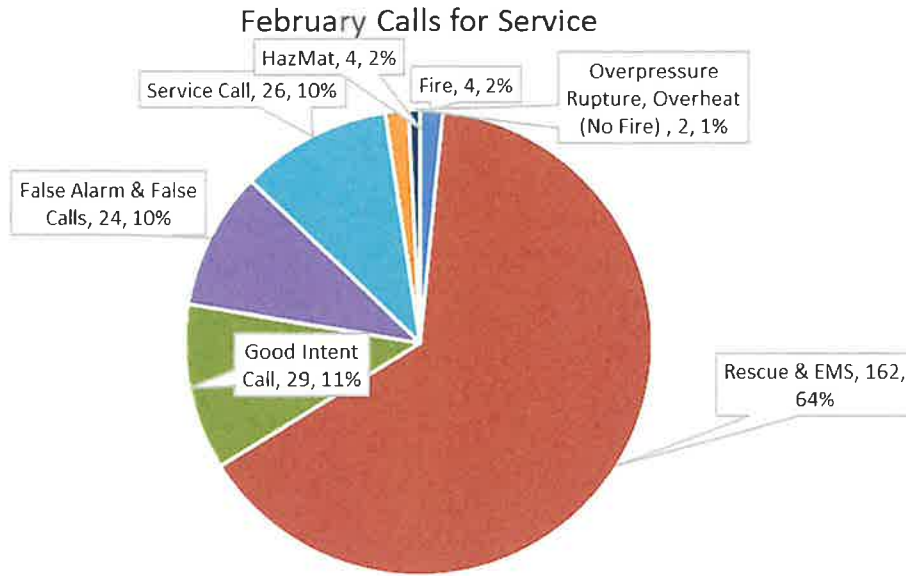
<i>Fire</i>	<i>Year</i>	<i>State</i>	<i>Initial Amount</i>	<i>Received</i>	<i>Remaining Amount</i>
Alexander Mountain	2024	CO	\$ 37,001	\$ -	\$ 37,001.00
Stone Mountain	2024	CO	\$ 15,382	\$ 14,338.25	\$ -
Hill Fire	2024	CA	\$ 19,271	\$ 19,333.10	\$ -
Lava Fire	2024	ID	\$ 30,796	\$ -	\$ 30,796.00
Badlands Complex Fire	2024	OR	\$ 35,838	\$ 37,076.19	\$ -
Snag Fire	2024	ID	\$ 1,218	\$ -	\$ 1,218.00
Willow Crossing Fire	2024	CO	\$ 6,198	\$ -	\$ 6,198.00
Fire Support	2024	CO	\$ 15,547	\$ 7,274.00	\$ 8,273.00
Pearl Fire	2024	CO	\$ 14,435	\$ -	\$ 14,435.00
CO Task Force 1	2024	NM	\$ 7,014	\$ 7,014.00	\$ -
CO Task Force 1	2024	NC	\$ 20,000	\$ 8,285.00	\$ 11,715.00
Total:			\$ 202,700	\$ 93,320.54	\$ 109,366.00

- Developer Impact Fees received in February 2025: \$129,791.88.
- The Adams Group LLC, the contracted third-party, independent auditing firm, is scheduled to begin auditing the District's 2024 financial statements on April 21, 2025. The final auditor's report will be presented to the Board in June.

PUBLIC RELATIONS REPORT – PR DIRECTOR

• **Data Analysis**

- February Emergency Call Metrics – (Includes Mutual/Auto Aid):
 - Average Turnout Time: 1:09
 - Average Enroute to Arrival: 4:21
 - Average Response Time (Dispatch to 1st Unit On-Scene): 5:22
 - Total Calls: 252



- Mutual and Automatic Aid – January 1, 2025 – February 28, 2025
 - Mutual Aid Given & Received:
 - Fort Lupton Fire Protection District – One (1) given and zero (0) received.
 - Mountain View Fire Protection District – Twenty-one (21) given and eight (8) received.
 - Platteville-Gilcrest Fire Protection District – Four (4) given and zero (0) received.
 - Automatic Aid Given & Received:
 - Fort Lupton Fire Protection District – One (1) given and zero (0) received.
 - Mountain View Fire Protection District – No automatic aid given or received.
 - Platteville-Gilcrest Fire Protection District – Four (4) given and three (3) received.
- **Accreditation Call Metrics/Gap Analysis**
 - Includes Emergent and Non-Emergent Calls to the 90th percentile for all High- and Moderate-Risk Fire and Emergency Medical Services (EMS) calls.

High-Risk Fire Suppression (Structural) Response Times February 1, 2025 - February 28, 2025			
Specific Metric	Baseline	Benchmark	Gap
PSAP - 1st Unit	3:08	1:30	1:38
Turnout Time - 1st Unit	1:36	1:30	0:06
Travel Time - 1st Due	3:41	4:30	0:50
Total Response - 1st Unit	7:32	7:30	0:02
	n=2		
Total Response - ERF	n=2	10:30	1:16
	n=1		

High-Risk Fire EMS Response Times February 1, 2025 - February 28, 2025			
Specific Metric	Baseline	Benchmark	Gap
PSAP - 1st Unit	2:55	1:30	1:24
Turnout Time - 1st Unit	1:55	1:30	0:24
Travel Time - 1st Due	6:55	4:30	2:24
Total Response - 1st Unit	10:20	7:30	2:49
	n=137		
Total Response - ERF	0.70555556	10:30	2:53
	n=79		

Moderate-Risk Fire EMS Response Times (Charlie, Delta) February 1, 2025 - February 28, 2025			
Specific Metric	Baseline	Benchmark	Gap
PSAP - 1st Unit	2:53	1:30	1:22
Turnout Time - 1st Unit	1:56	1:30	0:26
Travel Time - 1st Due	8:31	4:30	4:00
Total Response - 1st Unit	11:39	7:30	4:08
	n=129		
Total Response - ERF	13:19	10:30	2:49
	n=120		

Moderate-Risk Fire EMS Response Times (MVAs) February 1, 2025 - February 28, 2025			
Specific Metric	Baseline	Benchmark	Gap
PSAP - 1st Unit	3:32	1:30	2:02
Turnout Time - 1st Unit	1:40	1:30	0:10
Travel Time - 1st Due	7:51	4:30	3:21
Total Response - 1st Unit	11:33	7:30	4:03
	n=23		
Total Response - ERF	11:33	10:30	1:03
	n=23		

- **Accreditation Updates**

- PR Director Campos is working with the Peer Team and answering questions as documents are reviewed. The accreditation timeline is as follows:
 - Peer Team Document Review – March 1st – April 12th, 2025
 - Peer Team Site Visit – Anytime between April 13th - May 30th, 2025 (Only if the District is deemed credible by the Peer Team)
 - CFAI Commission Hearing – August 4th - 6th, 2025 (Only if the Peer Team recommends the District for Accreditation Status)

- **Public Relations / Marketing / CRR Education**

- Public Education / Community Events:
 - CPR Classes: two classes / **20 certifications/students**
 - Mile High Vaulters CPR Class – **12 students**
 - Prairie Ridge Elementary Staff – **8 students**
 - Senior Blood Pressure Checks – **50 attendees**
 - Planning for 2025 events, including April 12 Community Safety Day at Home Depot
 - Worked on wildland social media strategy with CVEMA
 - Social Media Posts: **17 posts/1 video**

HUMAN RESOURCES REPORT – HR MANAGER

HR Manager Docheff engaged in the following activities:

- Completed the new hire orientation and official onboarding process for the District's new Fleet Mechanic, ensuring seamless integration into the team and familiarization with key protocols, safety procedures, and operational standards.
- Three in-person interviews for the open Fire Prevention Specialist are scheduled for Tuesday, March 11, at Station 5.
- The open position for the District's Administrative Assistant has been posted on the District's website and social media platforms. Interested applicants are required to submit their application packets to HR Docheff by Thursday, March 13, 2025. Phone and in-person interviews are tentatively scheduled for the latter part of March.
- Final preparations are underway for the retirement open house honoring Fire Prevention Specialist Puccetti, which will be held at the District's administration building on March 26 at 1 p.m. The event will celebrate his impressive 47 years of service to the fire and emergency services.
- Initial collaboration with Professional Firefighters Local Union 4123 is underway for the retirement ceremony honoring Lieutenant Cox on April 17. The event will celebrate his 20 years of dedicated service to the District and the communities served.
- The District's annual Actuarial Valuation Report has been submitted to the Fire and Police Pension Association of Colorado. This report evaluates the volunteer pension plan's financial health by determining the required contribution amounts to ensure adequate funding for future benefit payments to retired volunteer members.

CARBON VALLEY EMA – EMERGENCY MANAGEMENT DIRECTOR

Emergency Management Director (EMD) Garner engaged in the following activities:

- Attended the Colorado Emergency Management Conference (CEMC) in February and presented a well-received breakout session on the unique challenges and opportunities in municipal emergency management programs.
- The Carbon Valley Community Fund kickoff meeting is scheduled for March 20 from 7:00 am to 8:30 AM at the District's administration building. Invitations have been sent to a list of community members and leaders with deep connections to and knowledge of the Carbon Valley Community.
- Met with the Carbon Valley Emergency Management Agency (CVEMA) Advisory Board and shared a project prioritization matrix for this year. There was also further discussion about emergency management departmental roles and responsibilities, resulting in an invitation to present to the Town of Firestone department head meeting soon.

- As chairperson for the Northeast All-Hazards Region Committee, EMD Garner led a review of all Homeland Security Grant Program applications submitted for 2025 (to be funded in 2026). If federal grant program funding resumes, he will be ready. The six proposals submitted by Carbon Valley agencies were tentatively approved for grant funding.
- **Federal developments and impacts CVEMA is monitoring**
 - *Executive order freezing federal aid and grant programs.* The State of Colorado has reported not receiving reimbursement as requested for federal grants already in process. This has created uncertainty around federal funding, prompting the Northeast All-Hazards Region's (NEAHR) fiscal agent for the Homeland Security Grant Program, Weld County, to suspend any grant purchases to avoid further financial risk.
 - *FEMA is facing significant budgetary and administrative challenges.* FEMA is included in the federal cuts, raising questions about impacts on disaster response capabilities. Congress is set to review FEMA's role in disasters in the first week of March, with potential changes to its structure and funding.
 - *CVEMA is minimally affected by these issues,* as its essential funding does not come from federal grants. Additionally, while it may have to adjust to changes in how post-disaster funding is administered in the future, EMD Garner can continue to build a strong local emergency management program, perhaps with a renewed focus on the community's risks and capabilities.

LOCAL 4123 EXECUTIVE BOARD – LOCAL PRESIDENT

- In February, Local 4123 partnered with Beyond Your Base, a strategic campaign management firm. Beyond Your Base will work closely with the Local Executive Board to engage voters and convey messages from the Citizens for Frederick-Firestone Fire District (Citizens for FFFD), a campaign committee registered with the Colorado Secretary of State. Chaired by the Local 4123 Executive Board, the committee actively pursues various weekly campaign initiatives to educate the community on Sales Tax Issue A in the May 2025 election cycle.
- On February 25th, 2025, President Martinez and Secretary Harris presented information from the Citizens for FFFD to the Town of Frederick Board of Trustees. The presentation was well received, and the Board of Trustees was encouraged to contact committee chairs with any questions or concerns. The Citizens for FFFD plan to present a similar presentation to the Town of Firestone Board of Trustees in early March, pending a response from the Town regarding agenda placement.
- Additionally, Local 4123 supports the Hayes family during this challenging time following their tragic loss. The Executive Board and members are committed to assisting the family now and in the future. To help alleviate some of their burdens, Local 4123 has organized a meal train in collaboration with the District. Members are encouraged to contact President Martinez for details about the meal train and any inquiries and to access the participation link.

- President Martinez participated in the Division Chief of Training promotional process after an invite from the Fire Chief to collaborate in the process. The Local is proud to witness Captain Joseph's promotion to Division Chief of Training, and the Local is eager to explore the new opportunities this advancement brings to the District. Congratulations, Division Chief Joseph.

PRESENTATION – FIRE CHIEF YOUNG

- Fire Chief Young reviewed the upcoming draft of the 2025-2027 Leadership Vision and Intent document and discussed where the District is with the 2021-2026 Strategic Plan. As of March 2025, District staff has completed four (4) of the seven (7) goals outlined in the Strategic Plan and are actively working on the other three (3) goals. The District plans to begin working on the next Strategic Plan in Spring 2026.

ACTION ITEMS – FIRE CHIEF

Fire Chief Young requested the Board take the following actions under New Business:

- **Authorized Signature Authority for Property Donation Agreement**
Provide Fire Chief Young with signature authority for the donation agreement of 1.895 acres of real property for Fire Station #6. This agreement is between the District and Barefoot LLC. Legal is in the process of finalizing some minor adjustments to the agreement. Fire Chief Young's signature will be subject to final legal approval of the agreement. This will begin the closing process on the real property, which will require President Maselbas and Fire Chief Young to be present for closing on the property within the next 45-60 days.
- **Technical Rescue Response and Resource Sharing Intergovernmental Agreement**
Acceptance, approval, and Board signatures for the intergovernmental agreement for technical rescue response and resource sharing for emergency service incidents by and among the District, City of Greeley Fire Department, Windsor-Severance Fire Protection District, and Platte Valley Fire Protection District. This will create a Weld County Technical Rescue group that will respond to any technical rescue incident, such as high/low angle, trench, confined space, structural collapse, and large-animal rescue incidents. Legal has reviewed and approved this agreement.
- **Dunakilly Owners Representative Services Agreement**
Provide Fire Chief Young with authority to sign a professional services agreement with Dunakilly Management Group Corporation to serve as the District's owner's representative for the District's future maintenance and training facility and fire station #6 construction projects from 2025-2027. This agreement follows previous agreements with the scope and practice located within the construction of station five and the renovation of the District's administrative building, where Dunakilly served as the District's owner's representative.
- **Utilization Services Agreement for the Use of Aims Community College Public Safety Institute Training Centers as an Educational Partner**
Provide Fire Chief Young with authority to sign a utilization services agreement with Aims Community College to use public safety institute training centers located on Aims Community College campuses. The

District would sign and agree to this agreement as an educational partnership. Legal has reviewed and approved this agreement.

CONSENT AGENDA

The following Consent Agenda was presented:

- Approval of February 10, 2025, regular Board meeting minutes.
- Confirmation of the continuity of the Financial Reports from February 6, 2025, to March 5, 2025.
- Accept and approve all payables, financial reports, fund receipts and transfers, Colo-Trust statements, and payroll registers as presented within the monthly financial binder.

Vice President Stout moved to accept and approve all items under the Consent Agenda. Motion seconded by Secretary Freeman. The motion passed unanimously.

OLD BUSINESS

None.

NEW BUSINESS

- Treasurer Houston moved to accept and approve providing Fire Chief Young signing the agreement to donate 1.895 acres of real property for a fire station between the District and Barefoot LLC, subject to final legal approval. Secretary Freeman seconded the motion. The motion passed unanimously.
- Treasurer Houston moved to accept and approve the intergovernmental agreement for technical rescue response and resource sharing for emergency service incidents by and among the Frederick-Firestone Fire Protection District, City of Greeley Fire Department, Windsor-Severance Fire Protection District, and Platte Valley Fire Protection District. Secretary Freeman seconded the motion. The motion passed unanimously.
- Vice President Sout moved to accept and approve Fire Chief Young's signing of a Professional Services Agreement with Dunakilly Management Group Corporation to serve as and the District's Owners' Representative for the District's future maintenance and training facility and fire station #6 construction projects. Treasurer Houston seconded the motion. The motion passed unanimously.
- Treasurer Houston moved to accept and approve Fire Chief Young signing a utilization services agreement for the use of Aims Community College Public Safety Institute Training Centers as an educational partner. Secretary Freeman seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION

Treasurer Houston moved to go into the Executive Session as requested by Fire Chief Young regarding:

- Under CRS 24-6-402(4)(f). Discuss personnel matters – CRRS Kristen Hayes Active Duty Death.

Secretary Freeman seconded the motion. The motion passed unanimously.

Fire Chief Jeremy Young stated that the Executive Session would be recorded, which began at 7:45 p.m.

Vice President Stout made a motion to come out of Executive Session. Treasurer Houston seconded the motion. The motion passed unanimously. The Executive Session concluded at 8:34 p.m.

ADJOURNMENT

Vice President Stout moved to adjourn the meeting with no other business before the Board. Treasurer Houston seconded the motion, which passed unanimously. The meeting was adjourned at 8:35 p.m.



Robert Freeman, Secretary

I hereby attest that the Executive Session was confined to topics authorized for discussion in the Executive Session pursuant to C.R.S. 24-6-402(4)(f).



Kathryn Maselbas, President