



**FREDERICK-FIRESTONE
FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR
MEETING
8426 KOSMERL PLACE, FREDERICK
COLORADO 80504**



**MINUTES
February 10, 2025**

The regular meeting of the Board of Directors of the Frederick-Firestone Fire Protection District was called to order by Vice President Stout at 7:00 p.m.

ROLL CALL

Directors Present:

David Stout, Vice President
Greg Houston, Treasurer
Robert Freeman, Secretary

Directors Absent:

Kathryn Maselbas, President/Chairperson, excused
Pete Ditmon, Assistant Secretary, excused

Also present:

Jeremy A. Young, Fire Chief
Dino Ross, Legal Counsel
Summer Campos, Public Relations Director
Doug Prunk, Assistant Chief of Operations
Mike Cummins, Finance Director
Sammy Freyta, Mindset Specialist
David Freyta, Community member
Kurt Baca, Firestone resident

APPROVAL OF AGENDA

Secretary Freeman moved to approve the Agenda for the February 10, 2025, meeting as presented. Treasurer Houston seconded the motion. The motion passed unanimously.

PUBLIC COMMENT

Fire Chief Young recognized Sammy Freyta, Behavioral Mindset Specialist for Frederick-Firestone Fire Protection District, and the work she has been doing for the District for over two (2) years. At the beginning of 2025, Behavioral Mindset Specialist Freyta became a full-time employee of the District. Therefore, Chief

Young gave Freyta her Clinician Oath of Duty before the Board of Directors and presented her with a District badge for emergency call response when needed.

No other public comments.

PUBLIC HEARING

Treasurer Houston moved to recess the regular board meeting to conduct a public hearing on the petition for inclusion of real property into the Frederick-Firestone Fire Protection District. Secretary Freeman seconded the motion. The motion passed unanimously.

Treasurer Houston moved to open the public hearing on the petition for inclusion of real property into the Frederick-Firestone Fire Protection District. Secretary Freeman seconded the motion. The motion passed unanimously. The public hearing began at 7:08 p.m.

Attorney Ross gave the Board an overview of the inclusion process. He stated for the record that the public hearing was published in a newspaper of general circulation within the District, allowing the public to comment on or object to the proposed inclusion. Neither legal counsel nor the District received any comments or objections before this hearing and no public is present at this public hearing to provide comments or objections to the inclusion..

Treasurer Houston made a motion to close the public hearing. Secretary Freeman seconded the motion. The motion passed unanimously. The regular board meeting resumed at 7:12 p.m.

ATTORNEY'S REPORT

Attorney Ross presented the Attorneys' Report for February 2025, which was included in the Board packet. Attorney Powell assisted the District and the District's Election Official with matters related to the May 6, 2025, sales tax election. Attorney Powell is reviewing the PSI and Education Partners MOU with Aims Community College and assisting Fire Chief Young with a Technical Rescue intergovernmental agreement (IGA) with neighboring fire agencies. Attorney Woodward continues to assist Fire Chief Young with Brookfield Development's donation of the property for future Station 6 and the legal aspects associated with the station's design.

There were no questions from the Board.

EXECUTIVE SUITE AND INTERGOVERNMENTAL – FIRE CHIEF:

- **Fire Chief – Executive Summary**
 - Fire Chief Young is actively involved with the Colorado State Fire Chiefs (CSFC) within the 75th General Assembly of legislation as an E-Board member of the CSFC. Multiple meetings, emails, and phone calls per day are happening during this legislative session. Fire Chief Young will be in Washington, D.C., to meet with the 4th and 8th District Congresspersons for Colorado and to assist

the International Association of Fire Chiefs Missouri Valley Division on their topics and congressional leaders. Topics of discussion will be wildfire, resources, funding, and fire and life-safety codes.

- In January, the District hosted a Trauma Release Exercise (TRE) awareness course taught by four officers from the New York Fire Department (FDNY). These gentlemen shared their experiences on mental health and how to remain mentally resilient. This was just another educational opportunity for the District's personnel. FDNY provides TRE for their retired personnel and has begun teaching their recruits this exercise to release mental trauma from the body. The District is the first organization in Colorado and west of the Mississippi to venture into these new tools.

- **Intergovernmental & Community Relations**

- Fire Chief Young met with the Town Manager of Frederick in January. The discussion topics were group meetings and the District hosting Town Hall meetings, along with wildfire resiliency talks with the Board of Trustees and the Town's Engineering Staff. Other areas of collaboration were the upcoming sales tax initiative, community politics, development, leadership assistance, and current contracts between the Town and the District. Fire Chief Young and Local 4123 will present to the Board of Trustees on February 25th.
- Fire Chief Young presented to the Town of Firestone Board of Trustees and Mayor on January 22nd. The presentation covered the upcoming sales tax initiative, accreditation, annual reports, and call statistics from 2024. Fire Chief Young and L4123 will present again to the Board of Trustees on March 12th.
- Fire Chief Young attended and participated in board meetings, events, and conferences in January and February. The District's internal meetings are not included.
 - Weld County Communications Advisory Board/E-911 Authority meeting.
 - Weld County Fire Chiefs meeting.
 - North Area Fire Chiefs meeting.
 - Denver Metro Fire Chiefs meeting.
 - International Association of Fire Chiefs (IAFC) Missouri Valley Division (MVD).
 - Colorado State Fire Chiefs monthly board meeting and weekly legislative updates.
 - Special District Association legislative update meetings.
 - IAFC Executive Fire Officer Section (EFO) monthly board meeting.
 - NFA-IAFC Executive Fire Officer National Symposium meetings.
 - Leadership Mentoring Sessions with two (2) officers and three (3) acting officers within the District assisting with emergency services leadership.
 - Two mentoring sessions with two (2) external officers.

PLANNING SECTION REPORT – ASSISTANT CHIEF OF PLANNING:

- **Capital Facilities**

- Maintenance and Training Facility. Fire Chief Young and Assistant Chief Iacino are actively coordinating with Allred & Associates, Civil Engineering, and Weld County to ensure everything

is ready for building permits, requests for qualifications, and proposals, if the project is greenlighted in 2025. Chief Prunk and Chief Iacino reviewed the 95% plan set and will coordinate with Allred and Associates to finalize the 100% complete plan set. Chief Iacino is also working with United Power to ensure the construction is not affected by the long lead times for transformers. The design phase is in full swing, with an April 2025 deadline for complete design and ready for permit submittals.

- Future Station 6 (Barefoot Lakes). Fire Chief Young continues to work with the District's legal counsel and Brookfield Development on finalizing the agreement for conveying to the District the parcel of land for Station 6. Chief Young plans to have the closing on the property completed by the end of 2nd Quarter of 2025.

- **Community Development**

- The District is currently working on seventy-nine (79) commercial projects, including thirty (30) commercial projects in Firestone, forty-eight (48) projects in Frederick, and one (1) in Weld County. We currently do not have any pending annexations.
- Residential development includes twenty-nine (29) residential projects with an additional 13,270 family dwelling units planned for construction within the District: 6,753 in the Town of Frederick and 6,517 in the Town of Firestone.
- Residential developments will include other commercial-zoned properties for commercial development in coordination with residences.
- The District is tracking fire and life safety inspection records for the District's 456 commercial buildings, 829 businesses, and 595 fire and life-safety protection systems.

- **New Permits Issued in January 2025:**

- The District issued ten (10) permits in January 2025, which is two (2) permits behind January 2024.

- **Fire Investigations – January 2025:**

- One (1) structure fire.

OPERATIONS SECTION REPORT - ASSISTANT CHIEF OF OPERATIONS:

- **2025 Project Updates**

- The Operations Section continues to work on the closest unit project with Mountain View Fire Protection District. The District is working to align response assignments with additional fire departments in Weld County and develop additional response zones to enhance emergency response to identified high-hazard or high-velocity traffic areas.

- Asst. Chief Prunk attended a product demonstration held by Weld Communications for an upcoming Emergency Fire Dispatching (EFD) software. This software will work with the current Emergency Medical Dispatching (EMD) program to create a more consistent and efficient means of processing emergency fire incidents. The projected implementation is scheduled for the end of 2025.
- Operational project managers worked on accreditation assignments in preparation for upcoming reviews.
- District officers worked on annual employee appraisals.
- **Station Projects, Maintenance, and Apparatus**
 - No significant issues to report.
- **Training Summary – January 2025**
 - Total Fire & Rescue Training Hours: 1,778.97 Hours
 - Total Emergency Medical Training Hours: 362 Hours
- **Overview of Training Events for January 2025:**
 - Multiple members renewed state and National EMS certifications.
 - One member obtained Hazmat Technician certification.
 - All members completed the annual EMS skills evaluation with the Medical Director.
 - Multiple members renewed their Advanced Cardiac Life Support certification.
 - Two members passed the Driver/Operator-Utility and the state practical exam.
 - Two members renewed their Blue Card Incident Commander certification.
 - Four members earned the Ice Rescue Technician certification.
 - Officers attended the quarterly officer meeting and training session.
 - One EMT completed the Field Instruction Program.
 - Five members participated in the monthly regional hazmat training in Greeley.
 - The District hosted a two-day hazmat tactical chemistry class.

FINANCE SECTION REPORT – FINANCE DIRECTOR:

- **Accounting & Financial**
 - **January Banking**
 - 1-3-2025 – Paid GTC - \$8,255.58, from CT 8007 (GO Loan)
 - 1-7-2025 – Checking augmentation - \$250,000 from 8003 to FIB 7035
 - 1-14-2025 – Checking augmentation - \$350,000 from 8003 to FIB 7035
 - 1-22-2025 – Checking augmentation - \$250,000 from 8003 to FIB 7035
 - 1-28-2025 – Paid Firetrucks Unlimited - \$216,862.50, from 8002 (Equipment Reserve – 2009 Pierce Contender - Refurb)
 - 1-29-2025 - Checking augmentation - \$750,000 from 8003 to FIB 7035

• **2025 – YTD Budget Summary**

- The January 2025 Weld County Distribution had not been received when the below executive summary was prepared and is *not* included in the executive summary.

Executive Summary - Budget vs. Actual - YTD

GENERAL FUND

From January 1, 2025, through February 6, 2025

Revenues	Budgeted	Received YTD	Remaining Budgeted	Percent Received
<i>TOTAL:</i>	<i>\$18,158,601</i>	<i>\$332,639</i>	<i>\$17,825,962</i>	<i>1.8%</i>

Expenditures	Budgeted	YTD	Remaining Budgeted	Percent Expended & Committed
<i>TOTAL:</i>	<i>\$26,362,652</i>	<i>\$2,373,553</i>	<i>\$23,989,099</i>	<i>9.0%</i>

10.14%
Fiscal Year
Expired

• **EMS Billing and Collections Summary:**

Activity Summary - Financial Transactions by Billing Period

<u>Month</u>	<u>Gross Charges</u>	<u>Allowances</u>	<u>Net Charges</u>	<u>Adjust</u>	<u>Payments</u>	<u>Write-offs</u>	<u>Refunds</u>	<u>Balance</u>
Jan-25	287,804	31,238	256,566	0.90	41,580	7,563	0	207,423

<i>Disposition Destination Hospital</i>	<i>Runs</i>	<i>Percent</i>	<i>Month</i>
Refusals / Call Offs	45	26.32%	Jan-25
GOOD SAMARITAN HOSPITAL	11	6.43%	Jan-25
LONGMONT UNITED HOSPITAL	2	1.17%	Jan-25
LONGS PEAK HOSPITAL	93	54.39%	Jan-25
MEDICAL CENTER OF THE ROCKIES	1	0.58%	Jan-25
NORTH COLORADO MEDICAL CENTER	2	1.17%	Jan-25
ST. ANTHONY NORTH HEALTH CAMPUS	10	5.85%	Jan-25
CHILDREN HOSPITAL NORTH CAMPUS	7	4.09%	Jan-25

Total EMS Calls: 171
Billable Runs: 126

• **Miscellaneous Financial Information:**

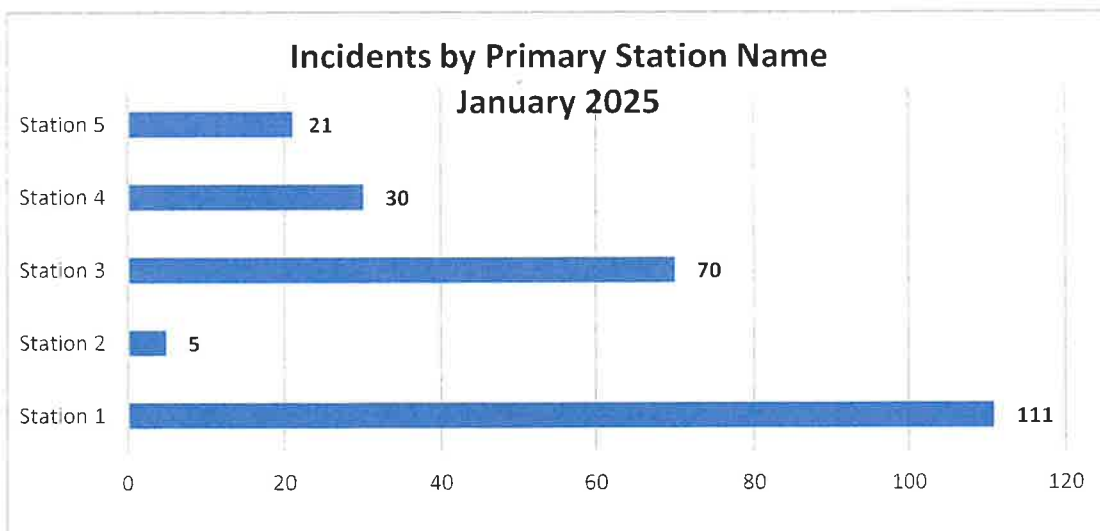
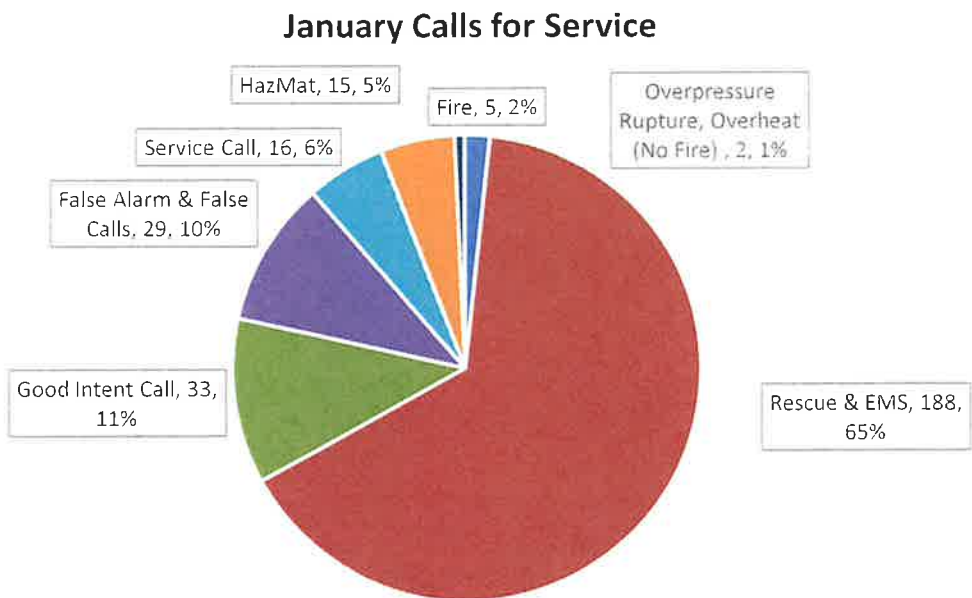
- Wildfire Deployment information is displayed below, showing the 2024-2025 wildfires in which the District has participated. The amount column shows the amounts still owed to the District. This information is essential as it significantly offsets the District's overtime expense line item.

- The District has participated in wildfire activities in California but has not yet been billed for those services. Billing should commence early next week.
- Developer Impact Fees received in January 2025: \$0.00

PUBLIC RELATIONS REPORT – PR DIRECTOR:

• **Data Analysis**

- January Emergency Call Metrics – (Includes Mutual/Auto Aid):
 - Average Turnout Time: 1:10
 - Average Enroute to Arrival: 4:46
 - Average Response Time (Dispatch to 1st Unit On-Scene): 5:38
 - Total Calls: 288



- Mutual and Automatic Aid – January 1, 2025 – January 31, 2025
 - Mutual Aid Given & Received:
 - Fort Lupton Fire Protection District – One (1) given and zero (0) received.
 - Mountain View Fire Protection District – Eleven (11) given and four (4) received.
 - Platteville-Gilcrest Fire Protection District – Two (2) given and zero (0) received.
 - Automatic Aid Given & Received:
 - Fort Lupton Fire Protection District – One (1) given and zero (0) received.
 - Mountain View Fire Protection District – No automatic aid given or received.
 - Platteville-Gilcrest Fire Protection District – Twenty-eight (28) given and twenty-one (21) received.

● **Accreditation Call Metrics/Gap Analysis**

- Includes Emergent and Non-Emergent Calls to the 90th percentile for all High-and Moderate-Risk Fire and Emergency Medical Services (EMS) calls.

High-Risk Fire Suppression (Structural) Response Times January 1, 2025 - January 31, 2025			
Specific Metric	Baseline	Benchmark	Gap
PSAP - 1st Unit	1:59	1:30	0:29
Turnout Time - 1st Unit	1:41	1:30	0:11
Travel Time - 1st Due	4:34	4:30	0:04
Total Reponse - 1st Unit	8:14	7:30	0:44
	n=1		
Total Response - ERF	19:21	10:30	8:51
	n=1		

Moderate-Risk Fire Suppression Response Times January 1, 2025 - January 31, 2025			
Specific Metric	Baseline	Benchmark	Gap
PSAP - 1st Unit	3:15	1:30	1:45
Turnout Time - 1st Unit	2:31	1:30	1:01
Travel Time - 1st Due	5:12	4:30	0:42
Total Reponse - 1st Unit	11:04	7:30	3:33
	n=2		
Total Response - ERF	0:00	10:30	10:30
	n=0		

High-Risk Fire EMS Response Times January 1, 2025 - January 31, 2025			
Specific Metric	Baseline	Benchmark	Gap
PSAP - 1st Unit	3:05	1:30	1:30
Turnout Time - 1st Unit	2:00	1:30	0:30
Travel Time - 1st Due	7:12	4:30	2:42
Total Reponse - 1st Unit	10:24	7:30	2:54
	n=164		
Total Response - ERF	12:40	10:30	2:10
	n=61		

Moderate-Risk Fire EMS Response Times (Charlie, Delta)			
January 1, 2025 - January 31, 2025			
Specific Metric	Baseline	Benchmark	Gap
PSAP - 1st Unit	2:58	1:30	1:28
Turnout Time - 1st Unit	1:58	1:30	0:28
Travel Time - 1st Due	7:14	4:30	2:44
Total Reponse - 1st Unit	10:50	7:30	3:20
	n=154		
Total Response - ERF	12:07	10:30	1:37
	n=145		

Moderate-Risk Fire EMS Response Times (MVAs)			
January 1, 2025 - January 31, 2025			
Specific Metric	Baseline	Benchmark	Gap
PSAP - 1st Unit	4:01	1:30	2:31
Turnout Time - 1st Unit	2:21	1:30	0:51
Travel Time - 1st Due	9:42	4:30	5:11
Total Reponse - 1st Unit	8:52	7:30	1:22
	n=18		
Total Response - ERF	8:52	10:30	1:38
	n=18		

• **Accreditation Updates**

- Public Relations (PR) Director Campos is working with District Staff to ensure all accreditation materials are completed and references are identified and submitted by the CPSE deadline of February 28, 2025.
- CPSE has informed PR Director Campos that a Peer Team has been assigned to the District for the accreditation process. PR Director Campos has spoken with the Team Lead – Fire Chief O’Neal, of the City of Fairfax Fire Department in Virginia, and discussed the following accreditation process:
 - Document Submittal Deadline – February 28, 2025
 - Peer Team Document Review – March 1st – April 12th, 2025
 - Peer Team Site Visit – Anytime between April 13th - May 30th, 2025 (Only if the District is deemed credible by the Peer Team)
 - CFAI Commission Hearing – August 4th - 6th, 2025 (Only if the Peer Team recommends the District for Accreditation Status)

• **Public Relations / Marketing / CRR Education**

- Public Education / Community Events:
 - CPR Classes: two classes / **18 certificates/students**

- Joy Family CPR Class – **4 students**
- High Plains Library – Staff from the High Plains Library region (5 different cities, including the Carbon Valley site) attended their first CPR/AED certification class. Community Risk Reduction Specialist (CRRS) Hayes also covered basic fire extinguisher training - **14 students**
- Senior BP Check – **50 attendees**
- Carlson Home Risk Assessment – A-shift crews assisted CRRS Hayes with swapping out residents' smoke and CO alarm batteries. CRRS Hayes completed a home risk assessment for a homeowner who used a walker.
- CRRS Hayes has been working with the Firestone Charter Academy and their fire drill process to create a quicker accountability process for emergency evacuations. She attended their January fire drill to evaluate their new process, and it was noted that they had an entire school accountability 4 minutes faster than their December drill. CRRS Hayes will continue collaborating with them to create a better emergency evacuation process.
- CRRS Hayes has joined the Weld County Road Safety Coalition to help identify common road safety issues and help create educational resources for local communities. With traffic accidents being the District's highest risk, her goal is to bring back awareness and solutions to help mitigate the risk within the District's growing communities.
- Primrose Preschool Open House Car Seat Check Event – Station 3's B-shift crew attended the new Primrose Preschool's Open House event and provided visitors with a car seat check opportunity. Due to weather conditions, attendance was low, and no car seat checks occurred. The crew still interacted with the visitors from inside, where it was warm, and provided parents with education on the new Colorado Car Seat Laws and answered questions about the changes. – **20 attendees**
- Car Seat Checks: **3 checks/1 event**
- Social Media Posts: **23 posts/1 video**

HUMAN RESOURCES REPORT – HR MANAGER

Human Resources (HR) Manager Docheff engaged in the following activities:

- Allocated and funded the unused sick leave carryover from 2024 into the 115 trust accounts of nine (9) District members.
- Scheduled the Fire & Police Pension Association of Colorado (FPPA), in collaboration with Fidelity Investments Workplace Financial Consultant, to present to the District's members on July 10 & 11.
- With other team members, began planning the retirement open house for Fire Prevention Specialist Puccetti. The open house will be hosted at the District's administration building on March 26 to honor his 47 years of service to Colorado's fire and emergency medical services.
- Continued to lead the promotional process for the District's Division Chief of Training position. A tentative full-time onboarding date is set for the first quarter of 2025, and the process will be held on February 25, 2025.

- Continued to lead the recruitment and onboarding process for the District's Fleet Mechanic position. Fire Chief Young has made a formal job offer, which has been accepted. The new fleet mechanic will start on February 24, 2025.
- Extended the recruitment search for a Fire Prevention Specialist, as several Colorado fire departments are hiring for this position. The District has broadened the search to a national level to attract high-quality applicants.
- Submitted the District's Annual Program Appraisal for the Wellness and Fitness program to PR Director Campos as part of the District's Accreditation process.

CARBON VALLEY EMA – EMERGENCY MANAGEMENT DIRECTOR

- In January, the first of the EOC's functional group meetings occurred when public information team members met to discuss planning considerations and review the improvements noted in the 2024 EOC exercise After-Action Review and Improvement Plan. The meeting was successful, and in addition to identifying improvements, it offered a much-needed opportunity to refresh relationships and welcome new members to the emergency public information team in the Carbon Valley.
- CVEMA has identified the need for a local community fund to serve as a post-disaster repository. This ensures that donated funds remain within the community to support local recovery efforts and contribute to regional economic recovery. Establishing this fund would provide a direct and transparent way for donors to contribute to disaster relief, with the assurance that their donations stay local – something that is not guaranteed when donations go to national organizations like the Red Cross. To that end, Emergency Management Director (EMD) Garner met with the Weld Community Foundation to discuss establishing a Carbon Valley Community Fund. This fund will serve two primary purposes: first, to provide a dedicated repository for post-disaster monetary donations, and second, to offer small grants to strengthen community resilience. The Weld Community Foundation will support fundraising and manage the funds, with oversight and funding decisions guided by a local board. A list of potential supporters has been developed, and a kickoff meeting is scheduled for March 20.
- EMD Garner engaged in the following activities:
 - Met with the Town of Frederick's new Oil & Gas Liaison, whose role will be to help Frederick with their new regulations and to support residents with gas and oil issues, spill mitigation, and other oil and gas concerns. This relationship should be mutually beneficial for information sharing and supporting each other's goals regarding these concerns.
 - Continued to support the District's accreditation process this month, completing a performance assessment for the Domestic Preparedness Program core competence. This process provides a consistent method of recording progress and tracking needed improvements.
 - Submitted six (6) grant applications to the Homeland Security Grant Program on January 30th, as follows:
 - The District for increased cybersecurity with its email and Microsoft Office 365 accounts.
 - The District for Hazmat equipment.

- CVEMA for EOC display, situational awareness, and continuity of operations planning software.
- CVEMA for upgrades to the EOC's Amateur Radio Emergency Services cabinet.
- CVEMA for a City Blackout EOC “serious game” designed for EOC exercises.
- City of Dacono Police Department digital forensics training and certification.

LOCAL 4123 EXECUTIVE BOARD – LOCAL PRESIDENT

- In late January, Local 4123 took the lead in managing the campaign for the 2025 Sales Tax Initiative. It hired Beyond Your Base, an external consulting firm specializing in campaign strategy and consultation. This partnership aims to enhance the initiative's effectiveness through expert guidance and strategic planning based on a comprehensive assessment of the District’s communities. In early February, Local 4123 intends to meet with Executive Leadership from the Colorado Professional Firefighters Foundation (CPFF) to finalize campaign strategies. Additionally, Local 4123 will seek support from CPFF throughout this election process.
- Local 4123 has finalized Secretary Harris's registration and travel arrangements to attend the Center for Public Safety Excellence Conference in April 2025. At the conference, Local 4123 Secretary Harris will join President Martinez and the District’s Executive Staff to gain insights into the accreditation process, enhancing the value provided to Local 4123 members and the District.

PRESENTATION – ASSISTANT CHIEF OF OPERATIONS

- Assistant Chief Prunk presented to the Board an end-of-year report on operations happenings for 2024 and operational goals and objectives for 2025. The Board had no follow-up questions.

ACTION ITEMS – FIRE CHIEF

Fire Chief Young requests the Board take the following actions under New Business:

- **Authorized Signature Authority to Fire Chief Young CPSE Accreditation**
Provide Fire Chief Young with signature authority on all Frederick-Firestone Fire District Policy or Standard Operating Guidelines during the Center of Public Safety Excellence Accreditation Process from February 11 through June 1, 2025. All personnel or financial policies will be requested to be ratified by the Board at a regular Board meeting.
- **2025 Community Risk Assessment and Standards of Cover**
Acceptance, approval, and publication of the District's updated Community Risk Assessment and Standards of Cover (CRA/SOC) with updates from 2024. This is the definitive version that will go to the Center of Public Safety Excellence for accreditation review. It will be revised and presented to the Board annually for review and adoption.
- **District Policy 100.23 External Agency Contract Review**

Acceptance and adoption of a new District policy on external agency contract reviews. The policy would ensure that the Executive Staff reviews all external relationships involving intergovernmental agreements (IGAs) and contracts at least every three years and that all contracts remain subject to the District's minimum standards and goals.

• **Resolution 2025-04: Resolution of Advocacy for May Election**

Acceptance and adoption of Resolution 2025-04, a resolution advocating that the voters vote yes to approve the District's request for a sales tax during the May 6, 2025, election, along with an updated 2025 Sales Tax Factual Summary. These documents will be the foundation of education the District will provide for its citizens until the completion of the election. Legal Counsel and Fire Chief Young have reviewed and approved all documents.

• **Resolution 2025-05: Resolution of the Inclusion of Real Property along with the Certified Order of Inclusion for Property Owner – Cobblestone**

Acceptance and adoption of Resolution 2025-05, a resolution approving the inclusion of real property upon the petition of Cobblestone Denver Propco, LLC., along with the Certified Order of Inclusion by the Board of Directors as presented. Legal Counsel and Fire Chief Young have reviewed and approved all documents.

• **Infrastructure Asset & Capital Improvement Plan (2025-2037)**

Acceptance, approval, and publication of the District's Infrastructure Asset & Capital Improvement Plan (2025-2037). This plan was created through the District's Strategic Plan Goal #4 objectives, and new data and content will be added over time. This is a living document that will change as the organization changes with the growth in population and enhanced service delivery.

CONSENT AGENDA

The following Consent Agenda was presented:

- Approval of January 13, 2025, regular Board meeting minutes.
- Confirmation of the continuity of the Financial Reports from January 9, 2025, to February 5, 2025.
- Accept and approve all payables, financial reports, fund receipts and transfers, Colo-Trust statements, and payroll registers as presented within the monthly financial binder.

Treasurer Houston moved to accept and approve all items under the Consent Agenda. Motion seconded by Secretary Freeman. The motion passed unanimously.

OLD BUSINESS

None.

NEW BUSINESS

- Secretary Freeman moved to excuse President Maselbas and Assistant Secretary Ditmon from the January 13, 2025, regularly scheduled Board meeting. Treasurer Houston seconded the motion. The motion passed unanimously.
- Treasurer Houston moved to accept and approve giving Chief Young signature authority on all Frederick-Firestone Fire Protection District policies or standard operating guidelines during the Center of Public Safety Excellence accreditation process from February 11 through June 1, 2025. Secretary Freeman seconded the motion. The motion passed unanimously.
- Secretary Freeman moved to accept and approve publication of the District's 2025 Community Risk Assessment and Standard of Cover updated with 2024 required data metrics for accreditation purposes. Treasurer Houston seconded the motion. The motion passed unanimously.
- Secretary Freeman moved to accept and approve adopting the new District Policy 100.23 External Agency Contract Review. Treasurer Houston seconded the motion. The motion passed unanimously.
- Treasurer Houston moved to accept and approve the adoption of Resolution 2025-04, a resolution advocating that the voters vote yes to approve the District's request for sales tax during May 6, 2025, election, along with the sales tax factual summary. Secretary Freeman seconded the motion. The motion passed unanimously.
- Treasurer Houston moved to accept and approve the adoption of 1) Resolution 2025-05, a resolution of the Frederick-Firestone Fire Protection District approving the inclusion of real property upon the petition by Cobblestone Denver PropCo, LLC; and 2) the certified order of the Board for the inclusion of real property as presented in Resolution 2025-05. The motion was seconded by Secretary Freeman. The motion passed unanimously.
- Treasurer Houston moved to accept and approve publishing the Frederick-Firestone Fire Protection District's Infrastructure Asset Capital Improvement Plan 2025-2037 as presented. Secretary Freeman seconded the motion. The motion passed unanimously.

ADJOURNMENT

Secretary Freeman moved to adjourn the meeting with no other business before the Board. Treasurer Houston seconded the motion, which passed unanimously. The meeting was adjourned at 8:02 p.m.



Robert Freeman, Secretary