



**FREDERICK-FIRESTONE  
FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR  
MEETING  
8426 KOSMERL PLACE, FREDERICK  
COLORADO 80504**



**MINUTES  
September 14, 2026**

The regular meeting of the Board of Directors of the Frederick-Firestone Fire Protection District was called to order by Chairperson Maselbas at 7:00 p.m.

**ROLL CALL**

**Directors Present:**

Kathryn Maselbas, President/Chairperson  
Robert Freeman, Vice President  
Greg Houston, Treasurer  
Edward Weimer, Secretary

**Directors Absent:**

Jeff Jurgena, Assistant Secretary

**Also present:**

Jeremy Young, Fire Chief  
Doug Prunk, Deputy Chief  
Summer Campos, Public Relations Director  
Kara Docheff, Human Resources Manager

**APPROVAL OF AGENDA**

Treasurer Houston moved to approve the agenda for the September 14, 2026, Board of Directors meeting, as amended, with the addition under Board Action for the consideration and approval of the Intergovernmental Agreement for the reciprocal use of the Training Facilities between Frederick-Firestone Fire Protection District, Fort Lupton Fire Protection District, Hudson Fire Protection District, and Platteville-Gilcrest Fire Protection District. Vice President Freeman seconded the motion. The motion passed unanimously.

**PUBLIC COMMENT**

No Public Comment.

## **ATTORNEY'S REPORT**

Fire Chief Jeremy Young presented the September Attorney's Report, which was included in the Board packet. Attorney Ross will assist with any construction contract documents for Station 6, pending the Board approval of the general contractor, Saunders Construction. Attorney Ross continues to assist Fire Chief Young in negotiating a new clinical affiliation agreement with Aims Community College. The Intergovernmental Agreement for Reciprocal Provision of Training Facilities is complete and will go before the Board for consideration and approval at the September Board meeting. Attorney Ross assisted Chief Young in negotiating the Darkhorse Emergency Software Agreement, which will support data analytics and predictive modeling. Attorney Ferguson continues to assist the Board with Chief Young's annual performance evaluation. Attorney Powell continues to assist Chief Young with amending the existing regional Wildfire Resource Sharing Intergovernmental Agreement.

The Board had no questions.

## **EXECUTIVE SUITE AND INTERGOVERNMENTAL – FIRE CHIEF**

Fire Chief Young engaged in the following activities last month. This is not a comprehensive list.

- The 2027 personnel master budget and 12-year master analysis are being updated and refined ahead of the October 12, 2026, draft budget presentation. All program managers have met with the Fire Chief to review their 2027 projects, and Fire Chief Young and Finance Director Cummins are now assembling the draft budget for presentation to the Board in October.
- Fire Chief Young attended Fire Rescue International (FRI) in Kansas City, August 10–14, 2026. While there, he represented the District in business meetings of the Executive Fire Officer Section, the Missouri Valley Division, and the Constitution and Bylaws Committee. He also coordinated a meeting between the Center for Public Safety Excellence (CPSE) and the National Fire Academy (NFA) to develop a “crosswalk” from the NFA's Executive Fire Officer program to the Chief Fire Officer designation through CPSE. The week delivered valuable networking, education, and new opportunities for the District.
- During the first week of September, Dr. Brittany Hollerbach of Science Alliance visited all fire stations to meet with line personnel. She and Mindset Specialist Freyta distributed Whoop bands, waivers, and study enrollment materials to participating members. The District will now collect at least 30 days of baseline data before piloting a new 0900 shift start time on October 10, 2026. The District is one of only three Colorado agencies assisting with this nationwide study.
- On August 27, 2026, the District conducted interviews with the three general contractors who submitted construction bids for Fire Station #6: Golden Triangle Construction, Saunders Construction, and Brinkman Construction. Following a structured evaluation, Saunders Construction emerged as the top-scoring firm (47/50), followed by Golden Triangle (43/50) and Brinkman (26/50). Based on the interview results and Saunders' competitive pricing, Fire Chief Young recommends the Board award the contract to Saunders Construction; more details are under discussion items and new business. Chief Staff is anticipating a November 1, 2026, construction start, pending permits from the Town of Firestone.

- The National Fire Academy (NFA) has invited Fire Chief Young to Emmitsburg, Maryland, October 12–16, to assist with reviewing Executive Fire Officer (EFO) candidate applications and evaluating revisions to the Executive Fire Officer and Managing Officer curriculum. He will serve alongside six other fire chiefs from across the United States from the International Association of Fire Chiefs.
- Over the past month, Fire Chief Young, along with the President and Executive Director of the Colorado State Fire Chiefs Association, has participated in multiple meetings with partner associations and several legislators to prepare for the upcoming legislative session. Discussion topics included moving fire protection districts into their own article under Title 32, firefighter presumptive cancer coverage, privatization of workers' compensation in Colorado, upcoming sales tax initiatives for rural emergency medical services, AI camera technology for early wildfire detection, fire safety efforts for short-term rentals through the IAFC Trust Advisory Committee, state grant funding for fire departments, and watershed resources and wildfire protection.
- The Carbon Valley Advisory Board met on August 20, 2026. Emergency Management Director Garner briefed the Advisory Board on several items: community event coordination with public safety planning and support, distribution of updated Emergency Operations Plan binders with current plans and annexes, the status of the Emergency Management Coordinator hiring process, and upcoming first responder drone programs being coordinated through the District and local law enforcement.
- The District held its annual family appreciation picnic on August 22, 2026, at Firefighter Park in Frederick. There was a great turnout, and once again the District's staff pulled off another great event showing the District's appreciation for the sacrifices they and their families make. All District members are "Culture Creators".
- Fire Chief Young attended and participated in board meetings, events, and conferences in August and early September. *This report does not include the District's internal meetings.*

#### **National**

- Fire Rescue International Conference and associated meetings
- IAFC Missouri Valley Division (MVD)
- IAFC Executive Fire Officer (EFO) Section monthly board meeting
- IAFC Constitution and Bylaws Committee meeting(s)

#### **State**

- Colorado State Fire Chiefs weekly executive committee meetings
- Colorado State Fire Chiefs monthly board meeting
- Colorado State Fire Chiefs Fire Leadership Conference planning meetings, including meetings with keynote speakers
- FirstNet Authority Colorado Coverage Program update meeting

#### **Regional & Local**

- North Area Fire Chiefs Association meeting(s)
- Weld County Fire Chiefs Association meeting with the Office of Emergency Management

- Weld County E-911 Authority board meeting
- CAD-to-CAD meetings with Weld, Adams, Larimer, and Jefferson Counties.
- **Community & Professional Events**
  - Carbon Valley Chamber of Commerce After Hours networking even

### **DEPUTY CHIEF REPORT**

- Deputy Chief Prunk, along with Assistant Chief Gilbert, continues to work with regional fire agencies on closest unit dispatching concepts. After exploring several other options to integrate Mountain View Fire Protection District (MVFPD) into this process, MVFPD suspended those efforts until further notice.
- Deputy Chief Prunk, along with Executive Staff members, continued with fact-finding and future planning to implement a Drone as a First Responder (DFR) program. Planning included working with regional partners for drone locations, facility infrastructure needs, and future budgeting for 2027.
- Emergency Management Coordinator assessment center development, resume review, and initial phone interviews were conducted by Emergency Management Director Garner, Human Resources Manager Docheff, and Deputy Chief Prunk. Four candidates have been invited to an in-person assessment center on September 14, 2026. Hiring for this position is anticipated for October 2026.
- Working with members of the Colorado Division of Fire Prevention and Control (DFPC), Deputy Chief Prunk attended a work group meeting for written test bank validation of Fire Officer II & III certification levels. This validation process occurs alongside the publication of the latest Fire Officer standards established by the International Fire Service Training Association (IFSTA).
- Deputy Chief Prunk assisted with numerous 2027 budget planning meetings.
- Deputy Chief Prunk attended the annual Leadership Think Tank in Castle Rock, Colorado. Fire Service leaders from around the State and the Nation attended this open forum-type event to brainstorm and collaborate on current and trending leadership issues facing the Fire Service. Brighton Fire Rescue will host next year's event.
- Assistant Chief Iacino and Deputy Chief Prunk have been working with Golden Triangle Construction (GTC) on warranty repairs and outstanding facility corrections at the Fleet Maintenance site.

### **ASSISTANT CHIEF - FIRE MARSHAL REPORT**

- **Capital Facilities:**
  - Fleet Maintenance and Training: The District has been issued the final Certificate of Occupancy for Fleet Maintenance. Deputy Chief Prunk, Assistant Chief Iacino, Forge Fire & Company, and Fire Blast have been working on the new burn building. Forge Fire & Company provided the District and Golden Triangle Construction ("GTC") with the revised foundation and building

plans. GTC has submitted the plans to Weld County for a permit. The burn building is currently scheduled for installation in October.

- Fire Station 5 utilities review follow-up: GTC and the architectural firm, Allred and Associates, are still working on corrections to the items detailed in the engineer's report identified in late November 2025. GTC and its subcontractors have been actively addressing the items identified in the report and are obtaining the cost for the hot water pump. The design team identified that the line running through the kitchen area was too small to maintain proper pressure for the circulating pump. Three (3) options to correct the plumbing issue have been submitted and are being reviewed by an outside consultant.

○ **Community Development:**

- The District is currently working on sixty-two (62) commercial projects, including twenty-two (22) projects in Firestone, thirty-nine (39) projects in Frederick, and one (1) project in Weld County. The District will be experiencing exponential growth in commercial and industrial projects for the next couple of years.
- Residential development includes twenty-one (21) residential projects with an additional 9,032 family dwelling units planned for construction within the District within the next ten years: 5,195 in the Town of Frederick and 3,837 in the Town of Firestone. Residential developments will include other commercial-zoned properties for commercial development, in coordination with residential areas.
- Current annexations include LG Everist, Varra Estates, Mead County Road 9.5, County Road 28 right-of-way, and 9816 County Road 7 in Frederick.
- The District is tracking fire and life safety inspection records for the District's 470 commercial buildings, 875 businesses, and 668 fire and life-safety protection systems.

○ **New Permits Issued in August 2026:**

- The District issued thirteen (13) permits in August. Three (3) permits less than in August 2025.

○ **Fire Investigations – August 2026:**

- One (1) commercial fire investigation
- One (1) residential fire investigation

○ **Fire Code Adoption:**

- Assistant Chief Iacino is actively working with the Town of Firestone on its adoption of the 2024 International Fire Code, including the District's amendments. He is also working with the Town to adopt the 2025 Colorado Wildfire Resiliency Code. The Town of Firestone Board of Trustees will have the code adoptions on the agenda in August.

- Assistant Chief Iacino is working with the Weld County Chief Building Official on the County's adoption of the 2024 International Fire Code, including the District's amendments, and the 2025 Colorado Wildfire Resiliency Code. The District is still waiting for approval from the Weld County Building Official for the 2024 International Fire Code.

### **ASSISTANT CHIEF OF OPERATIONS REPORT**

#### **○ 2026 Project and Activities Updates:**

- The Apparatus Specification Team continued working with Precision Fire Apparatus and Spartan Emergency Response on the Type I engine build. Lieutenant Smolenske assumed the role of Project Lead with strategic support from Assistant Chief Gilbert.
- Request for Proposals was released for the 2027 ambulance project. The submission deadline is Wednesday, September 30. Members of the Apparatus Specification Team continue to field vendor questions. Lieutenant Concialdi and Paramedic/Firefighter Walter assumed the role of co-Project Leads with strategic support from Assistant Chief Gilbert.
- Assistant Chief Gilbert attended the monthly Northern Colorado Operation Chiefs' breakfast meeting.
- Assistant Chief Gilbert met with Fort Lupton Fire Protection District (FLFPD) Fire Chief Greg Ward to discuss special operations in Weld County.
- Assistant Chief Gilbert met with representatives from the Division of Fire Prevention and Control (DFPC) to discuss the development of the Colorado Prescribed Fire Guidebook.
- Assistant Chief Gilbert met with an Assistant Chief from Saint Tammany Fire District #4 on the Executive Fire Officer capstone project.
- Members of the Honor Guard, Assistant Chief Gilbert, and Public Relations Director Campos continued the planning for the 25<sup>th</sup> anniversary of 9/11.
- Assistant Chief Gilbert and other Chiefs across Weld County held the initial meeting on resource coverage within the Regional Operations Committee agencies.
- Assistant Chief Gilbert met with representatives from Lafayette Fire Department on the 2026-27 NoCo Training Exchange (TREX). TREX is a collaboration between partner agencies to conduct prescribed fire projects and provide training opportunities.
- Assistant Chief Gilbert, Battalion Chief Martinez, Lieutenant Simpson, and Lieutenant Zaffree met with representatives from Platteville-Gilcrest Fire Protection District to discuss enhancements to confined space rescue operations in southern Weld County.
- Assistant Chief Gilbert met with representatives from FLFPD on their wildfire operations program and resource sharing for national deployments.
- Assistant Chief Gilbert attended the bi-monthly Colorado Preparedness & Response Network

(CPRN) meeting.

○ **Station Projects, Maintenance, and Apparatus:**

- E-9604 – Final inspection is scheduled for Monday, September 28. Deputy Chief Prunk, Fleet Manager Fennell, and Engineer Cabral will conduct the final inspection. Lieutenant Martin and Lieutenant Smolenske completed an equipment inventory in preparation for the delivery of E-9604.

○ **Operations Section Situation Status:**

- Assistant Chief Gilbert, the on-duty Battalion Chief, and representatives of the Wildfire Division attended the weekly Colorado Division of Fire Prevention and Control TAC call. Assistant Chief Gilbert provided a synopsis of the call to the Executive Staff, Operations Staff, and Wildfire Division.
- Annual ground ladder and aerial ladder testing for 2026 was completed.
- E301, FM301, and SF301 attended the First Responder Night at the Frederick High School versus Golden High School football game.

○ **Training Division Update:**

○ **Monthly Staff Training Hours**

- Administration/Leadership: 234.82 hours
- Company Level: 791.79 hours
- Driver/Operator: 440 hours
- Hazmat: 0.5 hours
- Officer: 464.5 hours
- Special Operations: 142 hours
- Emergency Medical Services: 380.75 hours

○ **Monthly Training Overview:**

- All members attended Continuing Medical Education and protocol updates with the medical director, Dr. Cheek.
- All members completed training on Ladders, Aerial Operations, and surface water rescue.
- All members completed a combined active assailant training with Firestone, Frederick, and Dacono Police Departments, and Mountain View Fire Protection District.
- New hire assessment center was completed.
- Technical Rescue Team members attended the monthly NoCo Special Operations Team (SOT) technical rescue training.
- Hazmat Team members attended the quarterly hazmat team training.
- One member attended the National Fire Academy.
- One member attended the National Public Information Officer conference.
- One member attended a rope rescue training course.
- One member obtained Incident Safety Officer certification.

- One member passed the state Diver/Operator-Aerial practical.
- Three members attended the Fire Rescue International conference.
- The Training Division completed 2027 budget items.
- The Training Division continues to work on the new-hire process and the Lieutenant's promotional process.
- The Training Division has finalized plans for the District's first 16-week academy. This will include Administration orientation, Drive/Operator-Utility, EMS, and Fire Academy. Platteville-Gilcrest Fire Protection District will be sending two members and one instructor to attend the Fire Academy portion.
- The Training Division members attended multiple work groups, local, regional, and state meetings.

### **FINANCE SECTION REPORT – FINANCE DIRECTOR**

- **District Banking (August 2026):**
  - 8-5-2026 – Checking Augmentation - \$250,000 from CT 8003 Unassigned Reserves to FIB 7035 - Checking
- **Development Impact Fees:**
  - Fees received in August 2026: \$287,758
- **District Reserve Accounts (September 9, 2026):**
  - Capital Facilities - \$2,798,667
  - Capital Equipment - \$3,586,466
  - Unassigned Reserves - \$4,610,765
  - Operating Contingency - \$4,665,157
  - GO Loan Series 2022 (Station 6) - \$10,626,028
  - Impact Fees - \$2,964,423
  - ***Total Reserves: \$29,251,506***
- **District Sales Tax**
  - The district received its greatest monthly sales tax distribution of \$335,208 since the inception of the sales tax (July of 2025) for July 2026 sales.
- **2026 – YTD Budget Summary:**
  - The September 2026 County distribution notice was received on September 2, 2026. The amount deposited on September 10<sup>th</sup>, 2026, was \$137,481 and is included in the Executive Summary table below.

*Executive summary - budget vs. actual - YTD, General Fund.  
From January 1, 2026, through August 31, 2026.*

| Category                | Budgeted     | Received YTD | Remaining Budgeted | Percent received |
|-------------------------|--------------|--------------|--------------------|------------------|
| <b>Revenues — TOTAL</b> | \$21,943,417 | \$19,525,280 | \$2,418,137        | 89.1%            |

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| Category                    | Budgeted     | YTD          | Remaining Budgeted | Percent Expended & Committed |
|-----------------------------|--------------|--------------|--------------------|------------------------------|
| <b>Expenditures — TOTAL</b> | \$32,487,138 | \$20,045,808 | \$12,441,330       | 61.7%                        |

- **Fiscal Year Expired: 67%**
- **EMS Billing and Collections Summary:**

**Activity Summary - Financial Transactions by Billing Period**

| Month    | Gross charges | Contractual allowances | Net charges | Adjust   | Payments  | Write offs | Refunds | Balance   |
|----------|---------------|------------------------|-------------|----------|-----------|------------|---------|-----------|
| August26 | 166,326.80    | 100,112.34             | 66,214.46   | 2,045.69 | 89,533.64 | 6,254.91   | -25.00  | 31,594.78 |

**Disposition Destination Hospital**

| Disposition destination hospital | Runs | Percent | Month  |
|----------------------------------|------|---------|--------|
| Refusals / Call offs             | 53   | 32.92%  | Aug-26 |
| Good Samaritan Hospital          | 1    | 0.62%   | Aug-26 |
| Longmont United Hospital         | 2    | 1.24%   | Aug-26 |
| Longs Peak Hospital              | 86   | 53.42%  | Aug-26 |
| St Anthony North Health Campus   | 12   | 7.45%   | Aug-26 |
| Children's Hospital North Campus | 7    | 4.35%   | Aug-26 |
| <b>Total EMS calls: 161</b>      |      |         |        |
| <b>Billable runs: 108</b>        |      |         |        |

- **Miscellaneous Financial Information**

Wildfire Deployment Information is displayed below, showing 2025 and 2026 wildfires in which the District participated. The “Remaining Amount” column shows the amounts still owed to the District. This information is essential as it significantly offsets the District’s overtime expenditure.

The District received no receipts in July 2026. A portion of the Task Force 1 amount for 2025, \$9,456 (TX), remains outstanding.

FEMA is the payor for this account, and reimbursement may take some time, possibly in 2027 or later.

### Wildfire Deployment & Recompense Matrix

As of 9-9-2026

| Fire                        | Year | State | Initial amount   | Received        | Remaining amount |
|-----------------------------|------|-------|------------------|-----------------|------------------|
| Task Force 1 – Texas Floods | 2025 | TX    | 37,825           | 28,369          | 9,456            |
| Gold Mountain               | 2026 | CO    | 81,678           | -               | 81,678           |
| Task Force 1 - Bertha       | 2026 | TX    | 10,155           | -               | 10,155           |
| <b>Total:</b>               |      |       | <b>\$152,605</b> | <b>\$28,369</b> | <b>\$124,236</b> |

### PUBLIC RELATIONS REPORT – PR DIRECTOR

#### ○ Data Analysis:

- August Emergency Call Metrics (Primary Call Types: Fire, Hazardous Situation, Medical, No Emergency, Public Service, and Rescue):
  - Average Turnout Time: 1:15
  - Average Enroute to Arrival: 4:20
  - Average Response Time (Dispatch to 1<sup>st</sup> Unit On-Scene): 5:33
  - **Total of ALL Calls for Service: 302**

#### ○ August Calls for Service

| CALL TYPE      | COUNT | PERCENT |
|----------------|-------|---------|
| MEDICAL        | 159   | 53%     |
| PUBLIC SERVICE | 49    | 16%     |
| NO EMERGENCY   | 67    | 23%     |
| HAZMAT         | 16    | 5%      |

| CALL TYPE | COUNT | PERCENT |
|-----------|-------|---------|
| FIRE      | 8     | 3%      |

○ August Calls Incidents by Station Zone

| Station                                       | Incidents |
|-----------------------------------------------|-----------|
| Station 5                                     | 25        |
| Station 4                                     | 44        |
| Station 3                                     | 93        |
| Station 1                                     | 112       |
| Platteville-Gilcrest Fire Protection District | 2         |
| Mountain View Fire Protection District        | 23        |
| Fort Lupton Fire Protection District          | 1         |
| Frederick-Firestone Fire Protection District  | 2         |

○ **Accreditation Call Metrics/Gap Analysis:**

- Public Relations (PR) Director Campos, in coordination with the Accreditation Team, is currently evaluating the District's annual program appraisal process. As part of this effort, a revised appraisal framework incorporating both biannual and annual evaluations will be piloted with a select group of program managers to assess its effectiveness and identify opportunities for improvement. If implementation is successful, the updated process is expected to roll out to all program managers in 2027.
- Executive staff held an initial implementation meeting with the Darkhorse analyst team and is currently in the data collection phase. The District is compiling information from 2023 to present, including emergency call data, community demographics, station locations, apparatus and resources, district boundaries, and other relevant operational data. This information will form the foundation of the District's data and analytics platform.

- **Accreditation Updates – Center of Public Safety Excellence (CPSE):**
  - PR Director Campos is serving on the Excellence Conference Education Planning Committee for next year’s event. This participation will give the District early insight into emerging accreditation and organizational excellence trends, while also creating opportunities to contribute to educational content development and strengthen professional relationships with accreditation practitioners nationwide.
- **Public Relations / Marketing / Outreach:**
  - PR Director Campos attended the National Information Officers Association (NIOA) conference and represented the District as a mentor for incoming Public Information Officers.
  - PR Director Campos assisted with the Carbon Valley Chamber of Commerce’s Annual Golf Tournament. The District also sent a 4-person team.
  - PR Director Campos and Fire and Life Safety Educator (FLSE) Story taught a CPR/AED/Basic First Aid Class for teachers at Firestone Charter Academy – **18 students**
  - Assisted with public notices for the Mass Casualty Incident (MCI) training in the towns of Firestone and Frederick.
  - PR Director Campos, Assistant Chief Gilbert, and Assistant Chief Iacino attended the QT Ribbon Cutting.
  - PR Director Campos attended the Carbon Valley Chamber of Commerce luncheon, which focused on AI and business.
  - PR Director Campos and Administrative Assistant Felix set up and attended the annual District family picnic.
  - FLSE Story and Emergency Management Director (“EMD”) Garner presented the first Functional Needs and Public Safety Awareness course in conjunction with the Blue Heart Initiative for the Firestone Police Department.

### **HUMAN RESOURCES REPORT – HR MANAGER**

Human Resources (HR) Manager Docheff engaged in the following activities over the last month. This is not a comprehensive list.

- **Annual Physical Program Update:** Frontline Mobile Health was on-site at Station Five from August 24, 2026, through September 4, 2026, to conduct on-site diagnostic testing for all shifts as part of the District’s annual physical program.
- **EMT/Firefighter Recruitment Update:** The District extended nine (9) formal conditional offer letters to the top candidates from the August EMT/Firefighter New Hire Assessment Center. All nine candidates graciously accepted their conditional offers and have successfully completed the required background checks and fit-for-duty new hire physicals. The District anticipates onboarding the nine new recruits on September 28, 2026.
- **Single-Role Paramedic Recruitment:** The District posted open applications for the District’s Single-Role Paramedic positions as part of its ongoing commitment to maintaining appropriate staffing levels and ensuring the continued delivery of high-quality emergency medical services to the communities the District serves. Applications were accepted through September 3, 2026.

- **Emergency Management Coordinator Recruitment:** The District received seventeen application packets for the Emergency Management Coordinator position. Nine applicants advanced to the first round of phone interviews, and following the initial screening process, four highly qualified candidates were selected to participate in the Emergency Management Coordinator Assessment Center. The Assessment Center is scheduled for September 14, 2026, and will provide an opportunity to further evaluate each candidate's knowledge, skills, experience, and ability to effectively fulfill the responsibilities of the position.
- The District successfully submitted its 2026 application to the Colorado Department of Local Affairs (DOLA) through its formulaic funding portal to request reimbursement for annual premiums paid to the Colorado Firefighter Heart, Cancer, and Behavioral Health Benefits Trust. This funding supports the District's ongoing commitment to firefighter health, wellness, and behavioral health.

In addition, the District successfully submitted its annual application for DOLA funding toward the Volunteer Firefighter Pension Fund. This contribution continues to support the District's commitment to providing sustainable financial support and retirement benefits for its volunteer members.

### **CARBON VALLEY EMA – EMERGENCY MANAGEMENT DIRECTOR**

EMD Garner engaged in the following activities:

- Supported three Rescue Task Force (RTF) drills alongside EMS Lieutenant Concialdi and Logistics Specialist Garcia, managing sign-in and documentation for players (first responders), volunteers (victim actors), controllers, and safety officers. Provided refreshments to supplement responder rehab efforts delivered by Serve 6.8 and supported Serve 6.8's setup and service. A debrief on the drills will be facilitated in September.
- Held several Continuity of Operations Plan (COOP) meetings, including with Chiefs Gilbert and Prunk to determine overall organizational essential functions, and with Chief Young on the executive section of the base plan and the Executive Staff/Board of Directors annex. Steady progress continues, with completion anticipated by December 1, 2026.
- Hosted the Northeast Area Emergency Management and Stakeholders meeting, bringing together emergency managers from the 11-county Northeast All Hazard Region — Larimer, Weld, Logan, Morgan, Sedgwick, Phillips, Washington, Yuma, Kit Carson, Lincoln, and Cheyenne Counties — along with state, regional, and local emergency management partners to brief current operations and agency updates.
- Developed applicant, assessment, and scoring criteria and materials for the Emergency Management Coordinator (EMC) position; reviewed applicants and conducted phone interviews; and secured additional evaluators from the local emergency management community. Four candidates will advance to an assessment center on September 14.
- Completed the Emergency Operations Plan (EOP) base plan update, along with approximately 60% of the associated annexes. Distributed Comprehensive Emergency Management Plan binders to partner agencies, updated the associated Dropbox files, and redistributed the link.

- Completed the scope of work and contract with Pearl Snap Consulting, which will support the buildout of a Carbon Valley Virtual EOC and EOC Management System on monday.com. User information gathering has begun. The 2025 Homeland Security Grant Program will fund the buildout and first year of licensing, with projected ongoing annual costs of about \$5,000, depending on the number of licenses each agency selects.
- Finalized and submitted 2027 CVEMA budget.
- Attended the Chamber of Commerce Open Golf Tournament representing the Carbon Valley Community Fund, serving as the recipient of the 50-50 raffle at hole 13. This was a great opportunity to meet and briefly connect with community members and players.
- Participated in additional meetings and leadership roles, including the quarterly CVEMA Advisory Board meeting, a strategy meeting for the International Association of Emergency Managers (IAEM) Municipal Emergency Management Caucus as vice-chair, support of Women of Emergency Management (WOEM) as vice-chair, meetings with the Weld Community Foundation and Carbon Valley Community Fund, and service as facilitator for CV CARES.

#### **MINDSET SPECIALIST REPORT:**

- **Mental Fitness Program Update** - This month highlighted the continued growth and strength of the District's mental fitness culture, particularly in early intervention, crisis support, connection, spiritual wellness, and peer care.
- **Early Intervention and Ongoing Support:** Members continue to engage proactively in mental fitness support around complex personal, family, and behavioral health needs. This month showed strong member investment in the process, including using support systems outside what is provided by the District. This reinforces the value of addressing challenges early and supporting the whole person, rather than waiting until concerns reach a crisis point.
- **Support During Significant Life Events:** The program was also able to provide immediate support during significant and unexpected life events affecting District members. Because relationships and trust had already been established, support could transition seamlessly when circumstances changed, without members having to figure out where to go, who to call, or how to begin. This continues to demonstrate one of the embedded model's greatest strengths: the relationship that existed before the crisis.
- **WHOOP Sleep Study and Start-Time Initiative:** District members successfully received their WHOOP devices and began participation in the sleep/start-time study. The visiting WHOOP/FEMA team provided very positive feedback about the District, particularly its culture, member engagement, and approach to mental wellness. District personnel have been invited to speak at upcoming conferences in 2027.
- **Yoga and Spiritual Wellness:** District yoga continues to gain momentum and has become an increasingly requested part of the wellness program. Members have asked for more frequent opportunities to practice together, including requests for weekly sessions. Moving forward, the goal is to offer all-District yoga approximately every other week when scheduling allows, while also

developing short, accessible yoga videos that members can use independently. The response has been an encouraging example of members embracing spiritual wellness, mindfulness, movement, and intentional time together as part of overall readiness.

- **A Culture of Reciprocal Support:** This month also provided an unexpected example of the culture District personnel are working to build. During one member's personally difficult period, District personnel independently reached out with calls, meals, notes, and other forms of support. Particularly meaningful was seeing members who have spent years developing their own confidence and resilience now using those skills to support someone else. It demonstrated that mental fitness at the District is becoming less about one person or one program providing support and more about a culture in which members know how to care for one another.

Overall, this month demonstrated the value of an embedded mental fitness model: relationships are established before crisis, wellness is practiced proactively, support happens without unnecessary barriers, and the skills members develop are strengthening the culture holistically.

### **LOCAL 4123 EXECUTIVE BOARD – LOCAL PRESIDENT**

- The Muscular Dystrophy Association (MDA) fundraising campaign was another success. Final numbers are pending MDA's final count.
- General membership meeting will be held on September 16, 2026.

### **BOARD MEMBER REPORTS**

There were no Board member reports.

### **PRESENTATION – HUMAN RESOURCES MANAGER**

HR Manager Docheff presented to the Board the employee benefits provided to all District staff in 2027.

### **DISCUSSION ITEMS – FIRE CHIEF**

- Aims Clinical Affiliation Agreement Update
- 25<sup>th</sup> Anniversary of 9-11 Ceremony – Thank you!
- Third Amendment to Wildland Deployment Resource Sharing (IGA)
- Lonestar Tactical Update
- Beistline Illustrations – 2027 Projects
- Board Members – Headshots for website and publications
- 2026 Holiday Party – Thursday, December 17<sup>th</sup> at Rocky Mtn. Christian Church

## **BOARD CONSIDERATION – FIRE CHIEF**

### **○ Station 6 Construction Contract with Saunders**

Under new business, Fire Chief Young requested consideration and approval to sign an Construction Contract, after legal review, between the District and Saunders Construction LLC, with a construction project value, including contingencies, of \$9,700,000 for the construction and project management of Fire Station #6 located at 13052 Barefoot Lakes Parkway in Firestone.

## **CONSENT AGENDA**

The following Consent AGENDA items were presented:

- Approval of August 10, 2026, regular Board meeting minutes, and August 20, 2026, special meeting minutes.
- Confirmation of the continuity of the Financial Reports from August 6, 2026, to September 9, 2026.
- Accept and approve all payables, financial reports, fund receipts and transfers, Colo-Trust statements, and payroll registers as presented within the monthly financial binder.

Secretary Weimer moved to accept and approve all items under the Consent Agenda. Motion seconded by Treasurer Houston. The motion passed unanimously.

## **BOARD ACTION**

- After discussion, Treasurer Houston moved to accept and approve for Fire Chief Young to enter into an construction contract after final legal review between the District and Saunders Construction LLC, with a construction value, including contingencies, of \$9,700,000 for the construction and project management for Fire Station 6 located at 13025 Barefoot Lakes Parkway in Firestone. Vice President Freeman seconded the motion, which passed unanimously.
- After discussion, Secretary Weimer moved to accept and approve the Intergovernmental Agreement for the reciprocal provision of training facilities between the District, Fort Lupton Fire Protection District, Hudson Fire Protection District, and Platteville-Gilcrest Fire Protection District effective October 1, 2026. Treasurer Houston seconded the motion, which passed unanimously.

## **EXECUTIVE SESSION**

Vice President Freeman made a motion to go into executive session as requested by Fire Chief Young for the following purposes:

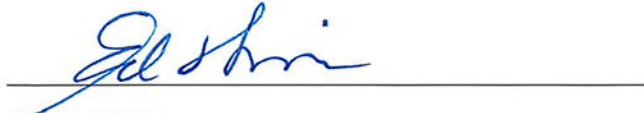
- Discuss personnel matters regarding Fire Chief Young's Annual Performance Appraisal. C.R.S. 24-6-402(4)(f).

The motion was seconded by Treasurer Houston. The motion passed unanimously. The Executive Session began at 7:51 p.m.

Secretary Weimer made a motion to come out of Executive Session. The motion was seconded by Treasurer Houston. The motion passed unanimously. The Executive Session concluded at 8:42 p.m.

**ADJOURNMENT**

Vice President Freeman moved to adjourn the meeting, as there was no other business before the Board. Treasurer Houston seconded the motion, which passed unanimously. The meeting was adjourned at 8:42 p.m.

A handwritten signature in blue ink, appearing to read 'Ed Weimer', is written over a horizontal line.

Edward Weimer, Secretary

I hereby attest that the Executive Session was confined to a topic authorized for discussion in Executive Session pursuant to C.R.S. 24-6-402(4)(f).

A handwritten signature in blue ink, appearing to read 'K Maselbas', is written over a horizontal line.

Kathryn Maselbas, President