

FREDERICK-FIRESTONE FIRE PROTECTION DISTRICT



2022 BUDGET MESSAGE

FIRE CHIEF – JEREMY A. YOUNG, EFO, CFO
FINANCE DIRECTOR – MIKE CUMMINS

**FREDERICK-FIRESTONE
FIRE PROTECTION
DISTRICT**
*Leading Together,
By Serving Together*



**Office of the Fire Chief
Budget Message**
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This is the 2022 Budget for the Frederick-Firestone Fire Protection District (“the District”). The budget was prepared by the Fire Chief and Executive Staff of the District and is based on the modified accrual basis of accounting. The initial 2022 Proposed Budget was presented by Fire Chief, Jeremy A. Young to the Board of Directors on October 10, 2021, with public hearings and subsequent adoption by the Board of Directors on November 8, 2021, and December 13, 2021.

District Background

The District is a quasi-municipal corporation and a political subdivision of the State of Colorado. The District is in Southwest Weld County, in the State of Colorado, and provides all-hazards emergency services to the Town of Frederick, the Town of Firestone, and portions of unincorporated Weld County. These services are provided through Intergovernmental Agreements (IGAs) with both the Towns of Frederick and Firestone that assisted in the formation of the Frederick-Firestone Fire Protection District as the sole all-hazards emergency services provider to the corporate limits of both towns. These IGAs were established in 2003 and require the District to align its boundaries with the Towns’ whenever the Towns’ boundaries expand through annexations. The District was created in 1975 by order and decree of the District Court in Weld County, Colorado. The District’s jurisdiction consists of approximately 36 square miles of Southwest Weld County. The population served by the District is approximately 36,000 residents. The District is governed by an elected Board of Directors and operated by full-time paid Executive and Administrative Staff, Paramedics, EMTs, and Firefighters.

The District provides fire suppression, fire prevention, public education, technical rescue, water & ice rescue, hazardous materials response, oil and gas emergency response, community risk-reduction, emergency management and preparedness, and advanced life support (ALS) emergency medical transport services within its boundaries. The District also provides these services outside its boundaries pursuant to numerous mutual aid and automatic aid agreements with other fire protection districts and municipal fire departments. Pursuant to these agreements, each emergency service agency pledges to assist the others, when necessary, in providing additional fire, rescue, and emergency medical equipment and personnel for the purpose of delivering firefighting, specialized rescue, and emergency medical care, and medical transport within the jurisdiction of the other emergency service agency.

These services are provided through four (4) fire stations, each having bays for housing fleet and living areas for the District’s Paramedics, EMTs and Firefighters. In addition, the District’s Administration is located at 8426 Kosmerl Place in Frederick. Its main purpose is for housing all administrative personnel, training, public education and includes the Carbon Valley Emergency Operations Center (EOC).

The District currently owns four (4) Type I Engines, one (1) Aerial Apparatus, one (1) Heavy Rescue, two (2) Type VI Engines, one (1) Water Tender, four (4) ALS Transport Ambulances, and ten (10) additional support vehicles. The District responds to an average of 2,700 calls annually and directly provides care and service to over 19,000 citizens each year out of the 36,000 citizens we serve.

District Assessed Values

The following table, based on the 2021 Final Assessed Valuation (AV) (For 2022 Collections) displays the specific classes of real and personal property within the District:

| Class | 2020 Final AV | 2021 Final AV | % of AV | \$ Change | % Change | Budget \$ Change |
|------------------------|-------------------------|-------------------------|----------------|-----------------------|-----------------|-------------------------|
| Vacant Land | \$17,911,880 | \$23,917,190 | 3.20% | \$6,005,310 | 33.53% | \$83,474 |
| Residential | \$274,903,420 | \$311,571,060 | 41.69% | \$36,667,640 | 13.34% | \$509,680 |
| Commercial | \$135,860,470 | \$148,365,530 | 19.85% | \$12,505,060 | 9.20% | \$173,820 |
| Industrial | \$66,833,060 | \$62,902,190 | 8.42% | (\$3,930,870) | -5.88% | (\$54,639) |
| Agricultural | \$1,955,720 | \$2,067,870 | 0.28% | \$112,150 | 5.73% | \$1,559 |
| Minerals | \$384,130 | \$372,230 | 0.05% | (\$11,900) | -3.10% | (\$165) |
| Oil & Gas | \$197,935,070 | \$154,141,230 | 20.62% | (\$43,793,840) | -22.13% | (\$608,734) |
| State Assessed | \$42,760,830 | \$44,063,530 | 5.90% | \$1,302,700 | 3.05% | \$18,108 |
| Exempt Property | \$41,320,440 | \$60,008,030 | N/A | \$18,687,590 | 45.23% | \$259,758 |
| Total Value | \$738,544,580.00 | \$747,400,830.00 | 100.00% | \$8,856,250.00 | 1.20% | \$123,101.88 |

2022 District Budget Explanation

The certified Mill Levy for the calendar year of 2022 is 13.900 mills for all general operating purposes, which represents the 2019 voter authorized level. An additional 0.469 mills are levied for debt service for General Obligation Bonds approved by voters in 2003.

Both Frederick and Firestone’s Urban Renewal Authorities (FURAs) are active within the Fire District. The Fire District allows portions of their tax appropriations to pass through to both Towns to enhance growth into the area. The pass through of funding is from the District’s mill levy and the funds collected by the FURAs are in several Tax Increment Financing (TIF) areas.

Based on a Net Assessed Valuation of \$661,915,685 which excludes the FURA TIF areas’ valuation of \$85,485,145, the total property tax and TIF pass through revenue for the District in 2022 is anticipated to be \$9,703,099 for both General and Bond Mills. An additional \$1,736,773 in revenue is anticipated from other revenue sources including Specific Ownership Taxes, grants and fees for services rendered. Relative to the District’s historic high assessed valuation (2019 for Budget Year 2020) of \$729,591,314, the current year’s assessed valuation of \$661,915,685 represents a \$67,675,629 decrease from the historic high. This translates into a \$940,691 revenue decrease for the District relative to the District’s greatest assessed value just two years ago.

Significant Projects in 2022

In addition to funding normal operations required to maintain current service delivery levels, the 2022 Budget reflects the following notable projects to maintain and enhance emergency services provided to our citizens and visitors.

Staffing & Personnel:

- No new staffing will be added in 2022 due to the economic downturn the District is facing. Staffing will remain status-quo in 2022. Hiring will only be completed to fill vacancies caused by normal attrition of personnel. The District applied for the Federal Staffing for Adequate Fire and Emergency Response personnel in 2020 and in 2021, however, the District was unsuccessful with the grant for an additional six (6) personnel.

Fleet & Fire/Emergency Medical Equipment:

- The District has provided specifications for a request for proposal (RFP) in November of 2021 to replace the District's 2002 Ladder Truck which is slated for replacement in 2022 according to the Capital Improvement Plan. The District has been and will continue to monitor the data, review industry standards, coordinate with the Insurance Service Office to ensure proper standards are met. This may be a 12 – 15-month process spanning across two (2) fiscal years for the District due to the manufacturer's required lead time and material availability.

Facilities:

- The District will continue to work on the architectural design, land surveys, and engineer cost for the future Station 5 to be in the Wyndham Hill area of Frederick. The District is hoping to begin construction of Station 5 in late 2022 or possibly early 2023 per the current plan. The District will also begin the early stages of land allocation for the future Station 6 in the Barefoot Lakes area of Firestone.

General Obligation Bonds (Debt Service).

- The District will continue paying down the 2003 General Obligation Bonds in 2022 with two (2) interest payments and one (1) principal payment. The total of the payments will be \$310,500, and the remaining outstanding debt at the end of 2022 will be at \$0.00. The total original voter approved bond indenture in 2003 was \$7,197,187. The Bond mill levy will be .469 in 2022 to provide for the 2022 debt service. The District is on schedule to pay the general obligation bonds off in 2022 one (1) year earlier than promised.

Districts Reserves Explanation:

- The District's Reserves were established to provide for two (2) main purposes:
 1. To provide for emergency funding of unanticipated expenses resulting from natural or manmade emergencies, unanticipated revenue shortages, additional expenses not anticipated with approved projects;

2. To provide for capital planning and life-cycle replacement through an annual contribution for fleet, capital equipment, and facilities purchasing;
- All reserves are maintained in either a ColoTrust Account (Plus or Prime), Checking Account, or Savings Account. All funds in the ColoTrust Account or any investment account must be maintained, secured, and invested only in investments specifically authorized by Federal and State standards and approved by the Board of Directors.

District Reserves in 2022:

1. Operational Contingency Reserve. This is established in a ColoTrust Plus+ account to allow for funding flexibility during short periods of economic downturns and to provide for funding of unforeseen expenses that occur during a fiscal budget year. The District targets to retain 25% of its Operating Budget in Restricted Reserve. This is accomplished through two (2) accounts; the restricted TABOR Reserve and the restricted Operating Contingency Reserve. The TABOR Reserve is 3% of the target and the Operating Contingency Reserve targets the remaining 22%. Each year the District adds general funds to the reserves which has increased the funding level above the 25% target. The projected 2022 year-end balance of these reserves is \$2,069,332. The total Restricted Cash Reserves for year-end 2022 is projected to be over 25%.
2. TABOR Reserve. The District is required by Colorado Revised Statute to hold 3% of its operating budget in an emergency reserve. These funds can only be accessed in times of a declared emergency and only for certain restricted purchases. The used funds are required to be repaid in the following budget year. The projected 2022 year-end balance of this reserve is \$289,555.
3. Unassigned Reserve. This is established as a reserve in ColoTrust to allow the District operational flexibility of funds between ColoTrust and the District's Business Checking. With the Unassigned Reserve located in a ColoTrust account, the District can take advantage of higher interest rates of these funds. The projected 2022 year-end balance of this reserve is \$1,501,347.
4. Debt Service Reserve. The Debt Service Schedule displays the Bond principle, interest, and fee payments from 2003 to maturity in 2023. This reserve was created to provide contingency and potentially eliminate the Bond Mill Levy earlier than the Bond maturity in 2023, which the District will pay off the 2003 bond in 2022. The unused balance of this reserve account at the end of 2022 will be rolled into the general fund in January of 2023.
5. Equipment Reserve. The Equipment Reserve is utilized for fleet and capital equipment assets at the end of their life-cycle or additions as the District continues to grow and service demands increase. This schedule is adjusted annually for projected inflationary and material increases. The projected 2022 year-end balance of this reserve is \$1,884,581.
6. Facilities Reserve. The Facility Reserve is utilized each year for any needed maintenance or renovation projects at existing facilities meeting the capital expenditure threshold, furnishings, or major construction, such as new fire stations and the potential accusation

of land for future District facilities. The projected 2022 year-end balance of this reserve is \$735,098.

Financial information provided includes all sources of revenue and expenditures as well as beginning and ending fund balances. This budget is implemented by the District's Board of Directors to guide priorities and planning for the delivery of all-hazard emergency services and community risk-reduction to the citizens of Frederick, Firestone, and portions of unincorporated Weld County, Colorado.

This budget may be amended for unforeseen circumstances or unanticipated revenues or expenses. The District complies with all State of Colorado Revised Statutes Title 32 Special District requiring a yearly independent financial audit(s), and all audits are available upon request and are located on the District's website. All audits comply with the most current and relevant Government Accounting Standards Board (GASB) requirements as a Title 32 Special District.

For further information or questions, please do not hesitate to contact the District's Administrative Office at your convenience at 303-833-2742.

Respectfully in Service,

A handwritten signature in blue ink, appearing to read "Jeremy A. Young", with a large, stylized flourish underneath.

Jeremy A. Young, EFO, CFO
Fire Chief

Mission Statement

To enhance your quality of life, by always earning trust, reducing loss of life, preventing harm, and protecting property with compassion and integrity.

Vision Statement

The Frederick-Firestone Fire District and its members will be a model of excellence in emergency services, risk reduction, and life safety programs. We will strategically engage the needs of our community; while remaining committed to continuous organizational development through trust, involvement, innovation, creativity, and accountability, while consistently remaining rooted in service.

Motto

“Leading Together, By Serving Together”

| Frederick-Firestone Fire District 2022 Budget | Actual | Actual | Budgeted | First 9 Months | Budget |
|--|------------------|-------------------|-------------------|-------------------|-------------------|
| GENERAL FUND REVENUE | 2019 | 2020 | 2021 | 2021 | 2022 |
| <u>Tax Revenue</u> | | | | | |
| Property Tax | 5,729,601 | 10,105,287 | 9,063,204 | 9,243,687 | 9,227,395 |
| Property Tax - TIF Pass Through | 150,020 | 282,707 | 184,963 | 635,124 | 155,289 |
| Property Tax - Bond | 302,969 | 513,916 | 309,786 | 320,342 | 310,013 |
| Property Tax - Bond - TIF Pass Through | 10,501 | 18,888 | 10,241 | 24,178 | 10,402 |
| Specific Ownership Tax | <u>446,823</u> | <u>531,214</u> | <u>450,000</u> | <u>400,000</u> | <u>462,000</u> |
| Total Tax Revenue | 6,639,914 | 11,452,012 | 10,018,194 | 10,623,331 | 10,165,099 |
| <u>Charges for Services</u> | | | | | |
| Ambulance Fees | 538,243 | 562,786 | 550,000 | 396,039 | 590,000 |
| Inspection Fees | 99,867 | 70,913 | 110,000 | 55,955 | 90,000 |
| Administrative Fees | <u>364</u> | <u>157</u> | <u>250</u> | <u>59</u> | <u>250</u> |
| Total Charges for Services | 638,474 | 633,856 | 660,250 | 452,053 | 680,250 |
| <u>Intergovernmental</u> | | | | | |
| Grants | 0 | 26,592 | 0 | 0 | 0 |
| State Pension Contributions | 9,003 | 0 | 9,003 | 0 | 9,003 |
| DOLA Heart Trust | 8,750 | 7,525 | 7,525 | 0 | 7,525 |
| CO EMS Medicaid Supplemental | <u>182,452</u> | <u>384,183</u> | <u>375,000</u> | <u>505,993</u> | <u>450,000</u> |
| Total Intergovernmental | 200,205 | 418,300 | 391,528 | 505,993 | 466,528 |
| <u>Earnings on Investments</u> | | | | | |
| Earnings - ColoTrust & Bank | 145,094 | 39,668 | 45,000 | 3,200 | 10,000 |
| Property Tax Interest | <u>4,233</u> | <u>16,145</u> | <u>3,500</u> | <u>20,729</u> | <u>3,300</u> |
| Total Earnings on Investments | 149,327 | 55,813 | 48,500 | 23,929 | 13,300 |
| <u>Other Revenue</u> | | | | | |
| Bond Issue Proceeds | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous Revenue | 2,185 | 56,832 | 300 | 3,924 | 300 |
| Donations | 1,754 | 500 | 0 | 0 | 0 |
| Sales of Assets | 1,000 | 551 | 0 | 0 | 0 |
| Cost Sharing Contributions (EMC) | 108,802 | 111,279 | 107,110 | 109,688 | 98,395 |
| Deployment Recompense | 11,517 | 198,408 | 0 | 0 | 15,000 |
| Rental Revenue | 12,481 | 11,980 | 12,900 | 7,587 | 0 |
| Oil & Gas Royalties / Dividends | 4,966 | 3,513 | 1,000 | 1,630 | 1,000 |
| Insurance Proceeds | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenue | 142,705 | 383,063 | 121,310 | 122,829 | 114,695 |

| | | | | | |
|-------------------------------|-------------------------|--------------------------|-------------------------|--------------------------|--------------------------|
| TOTAL CURRENT REVENUE | 7,770,625 | 12,943,044 | 11,239,782 | 11,222,142 | 11,439,872 |
| <i>Beginning Fund Balance</i> | <u>6,085,797</u> | <u>6,247,681</u> | <u>8,538,762</u> | <u>10,149,804</u> | <u>11,724,238</u> |
| TOTAL FUNDS AVAILABLE | 13,856,422 | 19,190,725 | 19,778,544 | 21,371,946 | 23,164,110 |
| TOTAL EXPENDITURES | <u>7,608,741</u> | <u>9,040,921</u> | <u>11,238,388</u> | <u>7,395,261</u> | <u>14,855,317</u> |
| Accounting Adjustments | | | | | |
| <i>Year End Fund Balance</i> | <u>6,247,681</u> | <u>10,149,804</u> | <u>8,540,156</u> | <u>13,976,685</u> | <u>8,308,793</u> |

GENERAL FUND EXPENDITURES

PERSONNEL

| | | | | | |
|--------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Salaries | 3,786,993 | 4,130,400 | 4,651,969 | 3,309,399 | 4,866,777 |
| Scheduled OT - Premium | 0 | 417,882 | 488,635 | 346,916 | 522,998 |
| Unscheduled Overtime | 145,035 | 414,692 | 246,223 | 299,391 | 408,396 |
| Acting Officer Pay | 0 | 0 | 0 | 0 | 5,894 |
| Vacation Pay | 97,971 | 234,652 | 296,672 | 202,959 | 298,796 |
| Sick Leave Pay | 40,016 | 56,050 | 138,536 | 101,423 | 139,996 |
| Bereavement Leave | 0 | 17,755 | 16,624 | 6,433 | 19,659 |
| Parental Leave | 0 | 21,215 | 17,317 | 17,797 | 19,659 |
| Personal Time | 0 | 12,564 | 8,557 | 10,141 | 15,991 |
| Jury Duty | 0 | 0 | 0 | 622 | 0 |
| Holiday Stipends | 129,657 | 115,333 | 134,000 | 0 | 140,000 |
| Longevity Stipends | 0 | 19,500 | 0 | 0 | 0 |
| Officer Paramedic Stipends | 0 | 6,000 | 7,500 | 0 | 6,000 |
| Director Stipends | 4,366 | 4,715 | 5,500 | 2,886 | 5,500 |
| Reserve Stipends | 1,932 | 351 | 5,000 | 176 | 1,000 |
| Employee Wellness Stipends | 2,475 | 3,300 | 3,300 | 0 | 3,300 |
| Personnel Cost Share | <u>25,000</u> | <u>30,000</u> | <u>30,000</u> | <u>15,000</u> | <u>30,000</u> |
| <i>Wages & Salaries Subtotal</i> | <u>4,233,445</u> | <u>5,484,410</u> | <u>6,049,833</u> | <u>4,313,143</u> | <u>6,483,966</u> |

| | | | | | |
|-------------------------------------|---------|---------|---------|---------|---------|
| Employee Life Insurance | 6,365 | 11,867 | 8,844 | 6,157 | 9,240 |
| Colo Heart & Circulatory Trust | 0 | 7,650 | 9,574 | 8,350 | 9,975 |
| Colo Firefighter Cancer Trust | 16,375 | 11,286 | 14,189 | 15,892 | 16,452 |
| FPPA Long Term Disability Insurance | 4,210 | 87,813 | 127,364 | 88,329 | 132,538 |
| Short Term Disability Insurance | 53,735 | 8,885 | 15,444 | 11,819 | 16,380 |
| Employee Assistance Programs | 6,378 | 9,751 | 8,379 | 7,656 | 11,885 |
| Employee Health & Dental Insurance | 419,069 | 479,108 | 653,779 | 367,554 | 539,146 |
| HSA Contributions | | 51,254 | 49,638 | 75,322 | 104,327 |
| FPPA Employee Pension | 296,535 | 366,454 | 483,065 | 331,947 | 542,777 |

| | | | | | |
|----------------------------|------------------|------------------|------------------|------------------|------------------|
| FICA | 63,312 | 76,986 | 87,095 | 64,807 | 94,419 |
| Worker's Compensation | 82,374 | 97,042 | 120,131 | 116,606 | 130,233 |
| Unemployment Insurance Tax | 8,615 | 15,674 | 18,020 | 13,154 | 19,535 |
| Employee Physicals | 13,360 | 0 | 0 | 0 | 0 |
| <i>Benefits Subtotal</i> | 970,328 | 1,223,769 | 1,595,522 | 1,107,593 | 1,626,907 |
| Personnel Total | 5,203,773 | 6,708,178 | 7,645,355 | 5,420,736 | 8,110,873 |

Professional Services

| | | | | | |
|----------------------------------|----------------|----------------|----------------|---------------|----------------|
| Electricity | 31,383 | 33,043 | 39,180 | 23,588 | 39,450 |
| Water & Sewer / Wastewater | 11,818 | 14,112 | 19,415 | 10,982 | 19,415 |
| Gas | 16,087 | 13,026 | 15,600 | 9,339 | 15,571 |
| Trash | 7,955 | 11,251 | 12,020 | 8,752 | 11,270 |
| Telecom Service | 34,168 | 32,661 | 35,964 | 30,366 | 36,485 |
| Cellular & Data Services | 20,273 | 21,979 | 16,200 | 12,619 | 19,950 |
| Cable & Satellite | 0 | 4,505 | 0 | 1,152 | 1,634 |
| Alarm Monitoring | <u>2,644</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | 124,328 | 130,576 | 138,379 | 96,798 | 143,775 |
| Membership & Dues | 7,280 | 8,727 | 10,505 | 7,314 | 10,900 |
| Subscriptions | 156 | 322 | 465 | 468 | 375 |
| Fire Extinguisher Service | 631 | 0 | 0 | 0 | 0 |
| Fees & Tolls | <u>8,070</u> | <u>19,100</u> | <u>13,165</u> | <u>6,953</u> | <u>12,410</u> |
| | 16,137 | 28,148 | 24,135 | 14,735 | 23,685 |
| Facilities & Grounds - Admin | 14,996 | 14,632 | 11,225 | 9,831 | 11,164 |
| Facilities & Grounds - Station 1 | 15,331 | 11,716 | 12,010 | 3,870 | 11,910 |
| Facilities & Grounds - Station 2 | 12,382 | 10,022 | 11,769 | 8,467 | 11,463 |
| Facilities & Grounds - Station 3 | 8,866 | 8,496 | 10,465 | 6,177 | 10,165 |
| Facilities & Grounds - Station 4 | <u>7,515</u> | <u>14,765</u> | <u>11,860</u> | <u>7,457</u> | <u>11,175</u> |
| | 59,090 | 59,631 | 57,329 | 35,802 | 55,877 |
| Elections | 109,924 | 64,566 | 83,645 | 0 | 185,800 |
| Public Notifications | 205 | 139 | 850 | 99 | 1,035 |
| Printing Services | <u>6,177</u> | <u>8,702</u> | <u>11,505</u> | <u>1,866</u> | <u>11,460</u> |
| | 116,306 | 73,408 | 96,000 | 1,965 | 198,295 |
| Equipment Leases & Service | 135,954 | 189,456 | 206,156 | 156,999 | 138,450 |
| Property & Liability Insurance | 44,911 | 60,326 | 68,742 | 66,874 | 81,533 |
| Legal Counsel and Services | 27,317 | 13,598 | 13,750 | 5,763 | 18,400 |
| Legal Retainer | 11,943 | 11,535 | 12,800 | 7,758 | 12,800 |
| Legal Property | 2,151 | 20,604 | 32,000 | 4,505 | 31,000 |
| Legal Employment | 2,595 | 5,876 | 9,000 | 5,281 | 15,000 |

| | | | | | |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|
| Fire Engineering Services | 410 | 0 | 15,000 | 1,845 | 14,000 |
| Ambulance Billing Services | 29,497 | 28,980 | 30,909 | 22,440 | 39,000 |
| Accreditation Services | 0 | 19,591 | 1,900 | 1,299 | 1,900 |
| Weld County Treasurer's Fees | 90,585 | 157,744 | 125,000 | 143,807 | 153,991 |
| Volunteer Pension Fund Contribution | 19,006 | 10,003 | 19,006 | 0 | 19,006 |
| Audit | 10,632 | 14,536 | 19,300 | 13,441 | 14,600 |
| Abatement | 10,871 | 1,362 | 19,000 | 0 | 0 |
| Employee Recruitment & Retention Services | <u>0</u> | <u>32,750</u> | 56,550 | <u>18,747</u> | 69,700 |
| | <u>385,872</u> | <u>566,361</u> | <u>629,113</u> | <u>448,759</u> | <u>609,380</u> |
| Professional Services Total | <u>701,733</u> | <u>858,124</u> | <u>944,956</u> | <u>598,059</u> | <u>1,031,012</u> |

Supplies & Materials

| | | | | | |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| IT Incidentals | 22,079 | 3,190 | 6,630 | 2,394 | 5,915 |
| Software Programs & Support | 9,383 | 31,366 | 70,745 | 41,611 | 81,852 |
| Communications Equipment Maintenance | 3,161 | 4,065 | 9,690 | 2,740 | 8,200 |
| Uniforms | 36,225 | 52,368 | 56,138 | 30,755 | 52,740 |
| Protective Equipment | 43,035 | 108,057 | 103,273 | 98,492 | 52,000 |
| Specialized Equipment | 20,619 | 31,985 | 37,350 | 10,393 | 33,025 |
| Office Supplies | 4,324 | 6,791 | 7,621 | 3,598 | 7,615 |
| Postage & Shipping | 249 | 324 | 500 | 203 | 510 |
| Station Expendables | 12,762 | 14,277 | 19,340 | 14,668 | 19,950 |
| Medical Supplies | 52,988 | 54,388 | 52,000 | 46,344 | 63,000 |
| COVID-19 Supplies | 0 | 15,017 | 0 | 0 | 0 |
| Food / Meeting Supplies | <u>13,833</u> | <u>6,011</u> | <u>10,520</u> | <u>3,880</u> | <u>11,380</u> |
| Supplies & Materials Total | <u>218,658</u> | <u>327,837</u> | <u>373,807</u> | <u>255,078</u> | <u>336,187</u> |

Education & Travel

| | | | | | |
|-------------------------------------|----------------------|----------------------|-----------------------|----------------------|-----------------------|
| Training & Certifications | 21,709 | 23,951 | 47,966 | 22,952 | 51,924 |
| Training Center & Props | 3,897 | 11,577 | 7,900 | 1,988 | 7,540 |
| Books & Publications | 569 | 3,544 | 2,185 | 1,499 | 3,087 |
| Education Reimbursement | 16,843 | 22,676 | 60,000 | 18,686 | 52,500 |
| Public Education | 8,582 | 10,003 | 6,900 | 3,717 | 6,700 |
| Fire Prevention Books / Materials | 4,560 | 1,996 | 5,325 | 2,280 | 4,725 |
| Travel & Subsistence | 12,801 | 8,530 | 35,299 | 10,690 | 35,681 |
| Board of Directors Donations | <u>500</u> | <u>950</u> | <u>1,000</u> | <u>0</u> | <u>1,000</u> |
| Education & Travel Total | <u>69,461</u> | <u>83,227</u> | <u>166,575</u> | <u>61,812</u> | <u>163,157</u> |

Equipment Maintenance

| | | | | | |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Heavy Vehicle Maintenance | 29,676 | 53,720 | 51,175 | 43,438 | 52,400 |
| Ladder Service / Testing | 2,206 | 2,075 | 4,955 | 0 | 4,850 |
| Pump Testing | 1,588 | 2,079 | 2,500 | 415 | 2,500 |
| Light Vehicle Maintenance | 6,095 | 3,666 | 11,025 | 1,680 | 12,630 |
| Machinery / Equipment Maintenance | 10,217 | 12,145 | 16,930 | 2,962 | 14,945 |
| Vehicle Modifications / Installations | 3,504 | 20,787 | 20,800 | 6,624 | 14,325 |
| Tires | 10,443 | 14,375 | 25,000 | 8,602 | 25,350 |
| Fuel | 49,375 | 38,192 | 57,410 | 42,443 | 88,488 |
| Lubricants / Fluids / Chemicals | <u>1,268</u> | <u>835</u> | <u>2,950</u> | <u>1,346</u> | <u>3,200</u> |
| Equipment Maintenance Total | 114,372 | 147,875 | 192,745 | 107,510 | 218,688 |

Non-Depreciable Capital Outlay Equipment

| | | | | | |
|------------------------------------|---|--------|--------|--------|---------|
| Fire Equipment | - | 0 | 0 | 0 | 107,800 |
| EMS Equipment | - | 4,306 | 4,800 | 20,689 | 19,800 |
| Radio Equipment | - | 15,029 | 31,000 | 33,797 | 13,800 |
| Rescue Equipment | - | 0 | 0 | 0 | 6,500 |
| Admin / Station Furnishings | - | 37,939 | 3,500 | 1,540 | 6,000 |
| IT Hardware / Equipment / Software | - | 29,857 | 33,300 | 34,604 | 33,300 |
| Staff Vehicles | - | 0 | 0 | 0 | 17,000 |

Facilities

| | | | | | |
|---|---|----------------|---------------|---------------|----------------|
| Facility Grounds/Drainage/Landscaping | - | 4,526 | 0 | 0 | 0 |
| District Outbuildings | - | 6,100 | 0 | 0 | 0 |
| Admin / Station Re-Models | - | <u>7,774</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Non-Depreciable Capital Outlay Total | | 105,531 | 72,600 | 90,630 | 204,200 |

Depreciable Capital Outlay Equipment

| | | | | | |
|------------------------------------|---------|---------|---------|---------|-----------|
| Fire Equipment | 6,842 | 7,700 | 715,000 | 601,777 | 0 |
| EMS Equipment | 94,311 | 11,400 | 0 | 0 | 0 |
| Radio Equipment | 0 | 0 | 0 | 0 | 145,000 |
| Rescue Equipment | 0 | 94,107 | 0 | 0 | 55,000 |
| Admin / Station Furnishings | 26,315 | 0 | 0 | 0 | 9,400 |
| IT Hardware / Equipment / Software | 6,029 | 0 | 18,000 | 13,231 | 0 |
| Staff Vehicles | 77,848 | 70,549 | 80,000 | 44,311 | 80,000 |
| Ambulance | 197,355 | 0 | 0 | 0 | 0 |
| Apparatus Purchases (Tower) | 0 | 0 | 500,000 | 0 | 1,300,000 |
| Apparatus Purchases (Water Tender) | 59,819 | 179,913 | 0 | 0 | 0 |
| Type VI Engine | 81,112 | 0 | 0 | 0 | 0 |

Facilities

| | | | | | |
|---|----------------|----------------|------------------|----------------|------------------|
| Facility Grounds/Drains/Landscape | 0 | 5,320 | 25,500 | 16,846 | 37,000 |
| District Outbuildings | 0 | 5,100 | 0 | 0 | 0 |
| Admin / Station Re-Models | 19,003 | 32,849 | 33,600 | 39,699 | 29,300 |
| Station 2 Sanitary Sewer & Tap | 0 | 76,340 | 0 | 0 | 0 |
| Station 4 Construction / Contingency | 410,122 | 0 | 0 | 0 | 0 |
| Station Construction (Station 5 Design) | 0 | 7,720 | 150,000 | 135,447 | 2,825,000 |
| Depreciable Capital Outlay Total | 978,756 | 490,998 | 1,522,100 | 851,311 | 4,480,700 |

Debt Service (2003 General Obligation Bond)

| | | | | | |
|---------------------------|----------------|----------------|----------------|---------------|----------------|
| Bond Payment - Principal | 285,000 | 290,000 | 300,000 | 0 | 300,000 |
| Bond Payment - Interest | <u>36,988</u> | <u>29,150</u> | <u>20,250</u> | <u>10,125</u> | <u>10,500</u> |
| Debt Service Total | 321,988 | 319,150 | 320,250 | 10,125 | 310,500 |

| | | | | | |
|---------------------------|------------------|------------------|-------------------|------------------|-------------------|
| TOTAL EXPENDITURES | 7,608,741 | 9,040,921 | 11,238,388 | 7,395,261 | 14,855,317 |
|---------------------------|------------------|------------------|-------------------|------------------|-------------------|



2021 Associated Legal Documents (2022 Fiscal Year)

RESOLUTION 2021-09: SUMMARIZING EXPENDITURES AND REVENUES, AND ADOPTING A BUDGET FOR THE FREDERICK-FIRESTONE FIRE PROTECTION DISTRICT, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2022 AND ENDING ON THE LAST DAY OF DECEMBER, 2022.

Whereas, the Board of Directors of the Frederick-Firestone Fire Protection District has appointed Jeremy A. Young, District Fire Chief, as the District's Budget Officer and directed the Budget Officer to prepare and submit a proposed budget to said governing body at the proper time, and;

Whereas, Jeremy A. Young, District Fire Chief, has submitted a proposed budget to this governing body on October 11, 2021, for its consideration, and;

Whereas, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 8, 2021 and December 13, 2021 at 7:00 p.m. and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

Whereas, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves or fund balances so that the budget remains in the balance as required by law.

Now therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, of the State of Colorado that:

Section 1. The budget as submitted, amended, and summarized by fund, a copy of which is attached, hereby is approved and adopted as the budget of the Frederick-Firestone Fire Protection District for the year stated above.

Section 2. The attached budget hereby approved and adopted shall be signed by the Board of Directors and made a part of the public records of the Frederick-Firestone Fire Protection District.

Adopted this 13th Day of December, 2021, by the Board of Directors of the Frederick-Firestone Fire Protection District.

RESOLUTION 2021-10: LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022 TO HELP DEFRAY THE COSTS OF ADMINISTRATION AND OPERATIONS OF THE FREDERICK-FIRESTONE FIRE PROTECTION DISTRICT, IN THE STATE OF COLORADO, FOR THE 2022 FISCAL YEAR

Whereas, the Board of Directors of the Frederick-Firestone Fire Protection District adopted the Budget for the 2022 fiscal year in accordance with the local government budget law on December 13, 2021; and,

Whereas, the amount of money necessary to balance the 2022 Budget for Administration and General Operating purposes from property tax revenue is \$9,382,684; and,

Whereas, the amount of money necessary to balance the 2022 Budget for voter-approved bonds and interest from property tax revenue is \$310,500; and,

Whereas, the net 2021 certification of assessed valuation for the Frederick-Firestone Fire Protection District, as certified by the Weld County Assessor, is \$661,915,685.

Now therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, in the State of Colorado that:

Section 1. For the purpose of meeting all Administrative and General Operating expenses of the Frederick-Firestone Fire Protection District during the 2022 fiscal year, there is hereby levied a tax of 13.900 mills upon each dollar of the total valuation for assessment of all taxable property within the District for Fiscal Year 2022. The mill levy represents the voter approved 13.900 mills established in November of 2019.

Section 2. For the purpose of meeting all General Obligation Bond and interest expenses of the Frederick-Firestone Fire Protection District during the 2022 fiscal year, there is hereby levied a tax of .469 mills upon each dollar of the total valuation for assessment of all taxable property within the District for Fiscal Year 2022. This represents a temporary reduction of 1.531 mills from voter authorized levels of 2.000 mills in 2022 for the purpose of meeting minimum debt service payment requirements only.

Section 3. The Board of Directors is hereby authorized and directed to immediately certify to the Board of County Commissioners of Weld County, Colorado, the Mill Levies for the Frederick-Firestone Fire Protection District as herein above determined and set based upon the final December certification of valuation from the Weld County Assessor in order to comply with any applicable revenue and other budgetary limits.

Adopted this 13th Day of December, 2021, by the Board of Directors of the Frederick-Firestone Fire Protection District.

RESOLUTION 2021-11: APPROPRIATING SUMS OF MONEY IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE FREDERICK-FIRESTONE FIRE PROTECTION DISTRICT, COLORADO, FOR THE 2022 BUDGET YEAR.

Whereas, in accordance with the requirements of the Local Government Budget Law of Colorado set forth in Part 1, Article 1, Title 29 of the Colorado Revised Statutes, the Board of Directors has adopted the annual budget for Fiscal Year 2022 on December 13, 2021; and,

Whereas, the Board of Directors has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and,

Whereas, it is not only required by law, but also necessary to appropriate the revenues and reserves provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the Administration and Operations of the Frederick-Firestone Fire Protection District.

Now therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, in the State of Colorado that:

Whereas, the following sums of money are hereby appropriated from the revenues of the General Fund to expenditures for the purposes stated:

| | |
|---|---------------------|
| • 2022 General Fund expenditures | |
| ○ Personnel: | \$8,110,873 |
| ○ Professional Services: | \$1,031,012 |
| ○ Supplies and Materials: | \$ 336,187 |
| ○ Education and Travel: | \$ 163,157 |
| ○ Equipment and Fleet Maintenance: | \$ 218,688 |
| ○ Capital Outlay: | \$4,480,700 |
| ○ Non-Depreciable Capital Outlay | \$ 204,200 |
| ○ Debt Service: | <u>\$ 310,500</u> |
| Total: | \$14,855,317 |
| • 2022 Reserves | |
| ○ Tabor Reserve: | \$ 289,555 |
| ○ Unassigned Reserve | \$1,501,347 |
| ○ Operating Contingency Reserve: | \$2,069,332 |
| ○ Capital Equipment Reserve: | \$1,884,581 |
| ○ Capital Facility Reserve: | \$ 735,098 |
| ○ Debt Service Reserve: | <u>\$ 320,298</u> |
| Total: | \$6,800,211 |

Adopted this 13th Day of December 2021, by the Board of Directors of the Frederick-Firestone Fire Protection District.

RESOLUTION 2021-12: APPROVING AND ADOPTING THE 2022 CODE ENFORCEMENT, AMBULANCE SERVICE, AND ADMINISTRATIVE SERVICES FEE SCHEDULES FOR THE FISCAL YEAR 2022.

Whereas, the Frederick-Firestone Fire Protection District (the District) is a Quasi-Municipal Corporation and Political Subdivision of the State of Colorado, formed pursuant to C.R.S. §32-1-101, *ET SEQ.* (The Special District Act) to provide, among other services emergency medical and transport services (Collectively, Ambulance Services) and Code Enforcement and Community Risk Reduction services to the citizens within its jurisdiction, and to individuals passing through its jurisdiction.

Whereas, pursuant to C.R.S. §32-1-1002(1)(E)(II) and C.R.S. §24-72-205, the Board of District Board of Directors is authorized to fix, and from time to time increase or decrease, fees and charges for services including: requested or mandated inspection to determine compliance with the applicable Fire Code, Ambulance Services, and fees for the processing of records requests, copies, and other administrative processing services; and,

Whereas, the District’s Fire Chief and Executive Staff have developed a proposed Schedule of Fees for Code Enforcement and inspection-related activities associated with general construction/development, automatic fire suppression systems, automatic and/or manual fire alarm systems, kitchen protection/suppression systems, hemp extraction systems and hazardous materials (the “Code Enforcement Fee Schedule:). The Code Enforcement Fee Schedule would be effective January 1, 2022. A copy of the proposed 2022 Code Enforcement Fee Schedule is attached to this Resolution as Exhibit A; and,

Whereas, the District’s Fire Chief and Executive Staff have developed a proposed Schedule of Fees for Ambulance Services, including but not limited to: transport mileage; basic life support (BLS) emergency transport; BLS non-emergency transport; BLS helicopter assist; Advanced Life Support (ALS) transport; ALS non-emergency transport; ALS helicopter assist; ALS-2 transport; treatment and no transport; stand-by events, and draws of bodily fluids and substances for law enforcement. A copy of the proposed 2022 Ambulance Service Fee Schedule is attached to this Resolution as Exhibit B; and,

Whereas, the District’s Fire Chief and Executive Staff have developed a proposed schedule of fees for Administrative Services, including, copy fees and returned checks fees. A copy of the proposed 2022 Administrative Fee Schedule is attached to this Resolution as Exhibit C; and,

Whereas, the Board of Directors finds that the proposed fees and charges are intended to defray property taxes and cover the significant cost and expenses incurred by the District in providing said service; and,

Whereas, The Board of Directors has reviewed the attached 2022 Code Enforcement/Permit Fee Schedule, 2022 Ambulance Services Fee Schedule, and the 2022 Administrative Fee Schedule and has determined that the proposed fees are necessary, reasonable, and appropriate. Now therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, in the State of Colorado that:

Section 1. The 2022 Code Enforcement/Permit Fee Schedule attached to this resolution as Exhibit A, is hereby approved and adopted, effective January 1, 2022; and,

Section 2. The 2022 Ambulance Fee Schedule attached to this resolution as Exhibit B, is hereby approved and adopted, effective January 1, 2022; and,

Section 3. The 2022 Administrative Fee Schedule attached to this resolution as Exhibit C, is hereby approved and adopted, effective January 1, 2022.

Adopted this 13th Day of December, 2021, by the Board of Directors of the Frederick-Firestone Fire Protection District.

EXHIBIT A

Frederick-Firestone Fire Protection District 2022 Code Enforcement / Permit Fee Schedule

| Building/Site Square Footage | Plan Review | Sprinkler System Review | Alarm System Review | Kitchen System Review | Hazardous Materials Material Process Review | Fireworks Display/Retail Permit Fee | Additional Service Hourly Rate |
|------------------------------|-------------|-------------------------|---------------------|-----------------------|---|-------------------------------------|--------------------------------|
| 0-2,500 | \$661.00 | \$320.00 | \$320.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 2,501-5,000 | \$661.00 | \$320.00 | \$320.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 5,001-7,500 | \$661.00 | \$304.00 | \$320.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 7,501-10,000 | \$661.00 | \$304.00 | \$320.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 10,001-20,000 | \$665.00 | \$866.00 | \$866.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 20,001-30,000 | \$780.00 | \$866.00 | \$866.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 30,001-40,000 | \$894.00 | \$866.00 | \$866.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 40,001-50,000 | \$1010.00 | \$866.00 | \$866.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 50,001-60,000 | \$1,126.00 | \$866.00 | \$866.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 60,001-70,000 | \$1192.00 | \$866.00 | \$866.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 70,001-80,000 | \$1,356.00 | \$866.00 | \$866.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 80,001-90,000 | \$1,472.00 | \$866.00 | \$866.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 90,001-100,000 | \$1,565.00 | \$866.00 | \$866.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 100,001-200,000 | \$2,047.00 | \$1,385.00 | \$1,385.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 200,001-300,000 | \$2,163.00 | \$1,504.00 | \$1,504.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 300,001-400,000 | \$2,278.00 | \$1,617.00 | \$1,617.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 400,001-500,000 | \$2,394.00 | \$1,731.00 | \$1,731.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 500,001-600,000 | \$2,509.00 | \$1,845.00 | \$1,845.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 600,001-700,000 | \$2,623.00 | \$1,964.00 | \$1,964.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 700,001-800,000 | \$2,739.00 | \$2,077.00 | \$2,077.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 800,001-900,000 | \$2,855.00 | \$2,192.00 | \$2,192.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 900,001-1,000,000 | \$2,970.00 | \$2,306.00 | \$2,306.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |
| 1,000,001+ | \$3,084.00 | \$2,424.00 | \$2,424.00 | \$347.00 | \$482.00 | \$282.00 | \$88.00 / Hour |

- ❖ The Plan Review Fee set forth above is for the initial review of construction documents submitted in support of an application for a construction permit, and where appropriate, a site inspection. The Plan Review Fee is based on the overall development square footage.
- ❖ Fire Alarm and Fire Sprinkler Plan Review Fees will be calculated according to the building square footage.
- ❖ Residential Development Reviews – Residential developments will be billed a review fee of \$300.00 for each filing.
- ❖ Gas and oil well sites will be billed at \$700.00 per well.
- ❖ Additional inspections, based on failed initial inspections, shall be calculated at the rate of \$88.00 an hour.

EXHIBIT B

**Frederick-Firestone Fire Protection District
2022 Ambulance Fee Schedule**

| Service Type | Resident | Non-Resident |
|--|-------------------|-------------------|
| Loaded Mile | \$10.00 | \$10.00 |
| BLS Emergency Transport | \$600.00 | \$1,100.00 |
| BLS Non-Emergency Transport | \$600.00 | \$1,100.00 |
| BLS Helicopter Assist | \$150.00 | \$300.00 |
| ALS Emergency Transport | \$1,000.00 | \$1,500.00 |
| ALS Non-Emergency Transport | \$1,000.00 | \$1,500.00 |
| ALS Helicopter Assist | \$150.00 | \$300.00 |
| ALS-2 Transport | \$1,250.00 | \$1,750.00 |
| Treatment/No Transport | \$150.00 | \$300.00 |
| No Treatment/No Transport | \$0.00 | \$0.00 |
| Stand-By Event (Hourly, per Crew) | \$123.38 | \$123.38 |
| Convenience Fees – Electronic Payments | 3% or \$5.00 flat | 3% or \$5.00 flat |
| Police Blood Draw | \$33.20 | \$33.20 |

EXHIBIT C

**Frederick-Firestone Fire Protection District
2022 Administrative Services Fee Schedule**

| Records Release | |
|--------------------------------|----------------------|
| All Records | |
| Digital Media Hardware | Actual Hardware Cost |
| Returned check fee | \$20.00 |
| Research and Retrieval | \$33.58 / per hour |
| Data manipulation | \$33.58 / per hour |
| Postage | Actual Cost |
| HIPPA / Medical Records | |
| Electronic – Flat Fee | \$6.50 |
| Paper Copies | Actual Labor Cost |
| All Other Records | |
| Pages 1 + | \$0.25 / per page |

| Training | |
|------------------------|-----------------------|
| Classroom | \$50.00 / Half Day |
| Mobile Training Center | \$50.00 / Half Day |
| Safety Officer | \$55.00 / per hour |
| Cleaning Fee | \$200.00 / occurrence |
| Security Deposit | \$200.00 |

RESOLUTION 2021-13: AUTHORIZING THE FIRE CHIEF TO SUBMIT, AND AUTHORIZE SUBMISSION OF, APPLICATIONS FOR LOCAL, STATE, FEDERAL, AND PRIVATE GRANTS AS APPLICABLE.

Whereas, the Frederick-Firestone Fire Protection District ("*District*") is a political subdivision of the State, organized pursuant to the Colorado Special District Act, C.R.S. § 32-1-101, *et seq.*, to provide fire suppression, fire prevention, and public education, emergency medical, rescue, ambulance, and hazardous materials services (collectively, "*Emergency Services*") to the citizens and property within its jurisdiction;

Whereas, pursuant to C.R.S. §32-1-1001(1)(h), the District Board of Directors ("*Board*") is charged with the duty of managing, controlling and supervising all of the business and affairs of the District, including the use of District funds;

Whereas, from time to time, the Fire Chief or Chief Staff may identify local, state, federal, or private grant opportunities that, if awarded to the District, will provide financial, operational, or other assistance that will help the District provide safer, higher quality, and more efficient and cost-effective Emergency Services;

Whereas, the grant application process is often time consuming, and requires the District to provide extensive information and adhere to numerous technical requirements in order to meet eligibility requirements for the respective grant;

Whereas, from time to time, the Fire Chief or Chief Staff may identify a grant opportunity that would benefit the District, but that has an application deadline before the next regularly scheduled Board meeting, and that therefore does not allow the Fire Chief or Chief Staff to seek Board approval to apply for the respective grant; and,

Whereas, the Board desires to help facilitate the timely application for local, state, federal, and private grants that the Fire Chief reasonably believes will benefit the District, by authorizing the Fire Chief and the Fire Chief's designee(s) to apply for grants in accordance with the guidelines set forth in this Resolution.

Now therefore, be it resolved by the board of directors of the Frederick-Firestone Fire Protection District that;

1. The Fire Chief, and the Fire Chief's designee(s), is authorized to apply for any local, state, federal, or private grant opportunity that the Fire Chief determines will benefit the District or the individuals the District serves, subject to the limitations and requirements set forth in this Resolution.

2. The Fire Chief shall not, without Board approval, submit or authorize submission of a grant application that, if the grant is awarded, requires the District to (i) provide "matching funds" equal to more than 50% of the grant money awarded to the District, or (ii) pay more than 50% of the cost of personnel, equipment, apparatus, or other items awarded to the District. Notwithstanding the foregoing, the Fire Chief shall not, without Board approval, submit or authorize submission of a grant application that, if the grant is awarded, would require the District to expend more than \$100,000.

3. The Fire Chief shall not, without Board approval, submit or authorize submission of a grant application that cannot be withdrawn from consideration.

4. The Fire Chief shall provide the Board with written notification of any grant application the Fire Chief submits or authorizes for submission at least seven calendar days prior to the next regularly scheduled Board meeting occurring after the grant application is submitted. The Board may, by affirmative majority vote, direct the Fire Chief to withdraw any grant application submitted without prior Board approval that the Board determines, in its sole discretion, is not in the best interests of the District.

Adopted this 13th Day of December 2021, by the Board of Directors of the Frederick-Firestone Fire Protection District.

Frederick-Firestone Fire Protection District – Board of Directors 2021-2022

- ❖ Clyde A. Walb III – Board President
- ❖ Edward G. Weimer – Board Vice-President
- ❖ David W. Stout – Board Treasurer
- ❖ Christopher Vigil – Board Secretary
- ❖ Jeff Jurgena – Assistant Board Secretary

