

**FREDERICK-FIRESTONE
FIRE PROTECTION
DISTRICT**



**Community Risk Reduction
Division**

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Submittal Requirements for Family Child Care Home

A Family Child Care Home as referenced in this document shall refer to facilities defined by the Colorado Department of Human Services, Division of Child Care “Rules Regulating Family Child Care Homes”. This document does not cover other Child Care Centers. These directions are for submitting Family Child Care Home Project Drawings for proposed projects as well as Building Construction Drawings:

1. Complete a FFFPD Application for Plan Review available at our website - www.fffd.us.
2. Pay all applicable fee's related for the Review Package.
 - a. Plan Review Package includes Site Plan Drawings and Interior Floor Plan Drawings. Additional fire alarm or fire sprinkler drawings must be submitted with the Application for Plan Review, if required.

NOTE: An \$83.00 review fee will be required to be paid at the time of application. Plan review fees can be paid by check, credit or debit card. This fee will cover all plan reviews and the initial inspection, if required.

3. Architectural or Homeowner drawings will need to be provided at the time of submittal. These will be the approved construction drawings. A copy of these drawings and the issued Fire Permit will need to be available at the job site for inspection and review.

Frederick-Firestone Fire Protection District only accepts electronic submittals in the form of a Thumb Drive, PDF's by e-mail or by programs such as Dropbox or Citrix, etc.

4. Submittal drawings need to include the following information:
 - Building Site Plan
 - Location of all CO detectors
 - Locations of all smoke detectors
 - Locations of all fire extinguishers
 - Locations of all primary and secondary emergency exits
 - Location of the main breaker panel
 - Date the drawings were completed
 - Individual completing the drawings
 - Address to included city and state
 - Details of the main childcare areas

4. The following items will be evaluated during the final fire safety inspection performed by the Fire Inspector:

- Fire Hydrant Coverage – A fire hydrant must be located within 500 feet of the property.
- Property Access – Property must be accessible by emergency response personnel.
- Property Address – The residence must have the proper address visible both during daytime hours, nighttime hours and during severe weather conditions. A minimum of 4” in height is required for numbers and alpha characters.
- Means of Egress – a “36-inch travel lane” must be maintained throughout the residence for emergency egress. There must be two emergency exits from each floor level of the residence.
- Fire Extinguishers – a properly inspected 5lb. ABC Fire Extinguishers must be available on each level of the residence.
- Smoke Detectors – working smoke detectors must be installed on each level of the residence.
- Carbon Monoxide Detectors - working Carbon Monoxide detectors must be installed on each level of the residence.
- Electrical Hazards – Electrical outlets w/safety guards, covers on outlets, no open wiring, proper use of extension cords, and access to main electrical panels/breakers.
- Trash and Combustible Materials – Excessive trash and combustible materials will not be allowed in childcare areas
- Flammable/Combustible Liquids – No storage of flammable/combustible liquids in childcare areas.
- Access to Building Utilities – A “36-inch clear area” must be maintained around the gas meter,

If you have any further questions, please contact me at 303-833-2742.

Thank you,

Steve Iacino

Assistant Chief/Fire Marshal
Frederick-Firestone Fire Protection District