



RECORD OF PROCEEDINGS
FREDERICK-FIRESTONE
FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
8426 KOSMERL PLACE, FREDERICK
COLORADO 80504



MINUTES
MARCH 18, 2020

The Special Meeting of the Board of Directors of the Frederick-Firestone Fire Protection District was called to order by Chairman Walb at 4:00 p.m. at the Business & Education Center.

ROLL CALL

Directors Present:

Clyde A. Walb, President/Chairman
David Stout, Treasurer
Christopher Vigil, Secretary
Tracy McElvaney, Assistant Secretary

Director Absent:

Edward Weimer, Vice President, Excused

Also, present:

Jeremy A. Young, Fire Chief
Dino Ross, Legal Counsel, via teleconference
Doug Prunk, Assistant Chief of Operations
Dale Ingraham, Executive Assistant

Treasurer Stout moved to excuse Vice President Weimer from the March 18, 2020 Special Meeting. Motion seconded by Assistant Secretary McElvaney. The motion passed unanimously.

PUBLIC COMMENT

No members of the public were present. All District facilities are closed to on-site visitors in response the current COVID-19 emergency. The Notice of Special Meeting on the District's website included instructions for joining the meeting from a computer, tablet or smartphone.

FIRE CHIEF DISCUSSION AND ACTION ITEMS

Fire Chief Young summarized the item that will be presented for Board consideration later in the meeting:

- Declaration of Local Disaster Emergency

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Frederick-Firestone Fire Protection District
Special Board of Directors Meeting
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On Tuesday, March 17, 2020 Fire Chief Jeremy Young signed a Declaration of Local Disaster Emergency. This action was taken to be pro-active as the national pandemic begins to affect the local community and the region. The COVID-19 pandemic has been escalating daily, and the extent it will impact the District is uncertain. Making a formal Declaration of Local Disaster Emergency is a necessary step for the District to potentially access additional supplies and funding, if available. The District has already started tracking COVID-19 related expenses. For the Board's information, District buildings are closed to the public; further, only District members with an access card are allowed into District facilities and District members are being monitored. According to State Statute, the Declaration can be initiated by the Fire Chief but only applies for a period of seven (7) days without Board action to continue the Declaration. Staff is asking for the Board to continue the Declaration beyond the seven (7) days until such a time when the pandemic no longer presents a significant and unanticipated impact on the District.

- Resolution Establishing Electronic Board Meeting Policy During the COVID-19 Pandemic

Fire Chief Young and Attorney Ross reviewed a proposed Resolution Establishing Electronic Board Meeting Policy During the COVID-19 Pandemic. The policy outlines how the meetings will be conducted electronically and explains how the public will be informed about access to the meetings. The policy will remain in effect until the Board determines it is appropriate to resume normal in-person public meetings.


NEW BUSINESS

- Assistant Secretary Vigil moved to Renew and Continue the Declaration of Local Emergency Disaster Within the Jurisdiction and Boundaries of the Frederick-Firestone Fire Protection District, County of Weld, State of Colorado, Due to the Imminent Threat of Widespread or Severe Damage, Injury, or Loss of Life from the Presence and Spread of the COVID-19 Virus Also Known as the Coronavirus. Motion seconded by Secretary Vigil. The motion passed unanimously.
- Assistant Secretary Vigil moved to Accept and Adopt Resolution 2020-003, A Resolution Establishing an Electronic Board Meeting Policy During the COVID-19 Pandemic Effective March 18, 2020. Motion seconded by Treasurer Stout. The motion passed unanimously.

Fire Chief Jeremy Young announced that the regularly scheduled Board meeting on Monday April 13, 2020 will be conducted electronically. The Agenda will be posted on the District's website and will include instructions on how the public can join the meeting from a computer, tablet or smartphone.

ADJOURNMENT

With no further business before the Board, Assistant Secretary McElvaney moved to adjourn the meeting. The motion was seconded by Treasurer Stout. The motion passed unanimously. The meeting was adjourned at 4:12 p.m.



Christopher R. Vigil, Secretary