

# Section 1

## AUXILIARY AND RESERVE FIREFIGHTER PROGRAM

---

### A. General Requirements.

To be eligible for the Auxiliary and Reserve Firefighter Program (the “Program”), the applicant must:

1. Be a United States citizen
2. Be 18 years of age
3. Possess a valid Colorado Drivers' License with an acceptable driving record
4. Possess a high school diploma or GED
5. Possess a minimum of a Colorado EMT-B certificate
6. Possess a minimum of a Colorado Firefighter I certificate
7. Possess a current CPR certificate
8. Successfully complete the District screening process
9. Provide proof of automobile insurance as required by law
10. Satisfactorily complete a medical evaluation, physical ability test and background check after receiving the District's conditional acceptance into the Program

### B. Recruits.

Applicants to the Program who successfully complete all phases of the application and testing process are considered recruits until they are appointed and sworn in as auxiliary or reserve members.

Each recruit must successfully complete a basic firefighter academy, train to the NFPA 1001 Standard for Firefighter Professional Qualifications, utilizing the IFSTA Essentials curriculum to prepare for Firefighter I certification as promulgated by the Colorado Firefighter Certification Board. The Recruit Training Academy consists of approximately 160 hours of classroom and practical training and testing. The performance of each recruit will be evaluated by the training officer midway through the academy and at the completion of the academy.

A recruit must meet the following requirements to be eligible for appointment as a reserve:

1. Satisfactory completion of an approved Firefighter Academy
2. Satisfactory completion of the Colorado Firefighter I written and practical examinations
3. Attainment of Colorado Firefighter I certification, and
4. Attain satisfactory reviews from the Training Officer and Fire Chief.

**C. Appointment as a Reserve Firefighter.**

Upon satisfactory completion of the requirements set forth in Section B, above, a recruit may choose to be administered the oath of office by the Fire Chief and receive appointment as a reserve. A reserve is required to meet the following requirements:

1. Complete thirty-six (36) hours of shift work during each calendar month.
2. Attend at least eight (8) monthly trainings per calendar year.
3. Attend all mandatory trainings and meetings required by the Fire Chief.
4. Obtain the required training hours to maintain current EMT certificate.
5. Obtain the required trainings to maintain all current Firefighter certificates.
6. Attain satisfactory reviews from the Program Coordinator and the Fire Chief.

**D. Appointment as an Auxiliary Member.**

Recruits that have met all District requirements for appointment, but lack a current Colorado Firefighter certificate, will be placed in the District's Auxiliary Program and must meet the following requirements:

1. Complete twelve (12) hours of shift work per calendar month.
2. Satisfactory completion of an approved Firefighter I academy.
3. Attainment of a Colorado Firefighter I certification within eighteen (18) months of appointment.
4. Attain satisfactory reviews from the Program Coordinator and the Fire Chief.

Upon satisfactory completion of the requirements set forth in Section B, above, an Auxiliary member may be appointed to the status of Reserve Firefighter and subsequently fall under the requirements set forth in Section C.

**E. Corrective Actions and Disciplinary Actions.**

In addition to the causes for corrective action or discipline set forth in Sections 8 and 9, or elsewhere in this Handbook, auxiliary members and reserves may be issued corrective actions, or disciplined, for failing to:

1. Work required service hours, as evaluated quarterly;
2. Attend mandatory training and/or meetings;
3. Report to their duty station when notified of an emergency call-in, without reasonable cause;
4. Pass required certification examinations; and
5. Maintain a satisfactory performance appraisal.