



Employment Application Checklist

Use this checklist when preparing to submit your application packet to ensure you have included all necessary materials.

- Completed online application
- Resume
- Completed Accu-Placer Assessment Test at AIMS Community College
 - Must achieve a score at or above the following:
 - Reading Comprehension – 62
 - Sentence Skills – 50
 - Arithmetic – 57
- Copy of High School Diploma, GED, College Diploma, and College transcripts
- Copies of any fire and/or medical certifications

NOTE: Current Reserve Firefighters Applicants will not need to submit copies of ***current*** Fire/EMS certification. Only certifications and other documentation not currently on file with the District will need to be submitted.

DPP/04/2011